

# LANIVET PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 12TH DECEMBER 2024 AT 7.00PM

Present: Cllr. D. Batten (Chairman) Cllr. Miss J. Stocks Cllr. Mrs. J. Stickland Cll. Mrs. J. Cruse  
Mrs. J. Burdon (Parish Clerk) Cllr. A. Harris Cllr. C. Woolley 2 Members of Public  
Cllr. D. Austin (Vice-Chairman) Cllr. D. Williams Cllr. Mrs. H. Akehurst

Minute	AGENDA ITEMS	Action
	<p><b>Public Forum:-</b> Chairman welcomed Jess Finnemore to the meeting noting the Parish Council had already agreed the additional £25,000 but we need to be mindful of cashflow until our next lot of precept in April 2025.</p> <p>Jess Finnemore reported last week they are successful with the £100,000 CIL funding from Cornwall Council. At the moment they are coming in under all the budgeted costs. Chairman queried levelling up fund. Jess Finnemore reported she is still waiting to hear, which is a week over notification. Their financial situation is that they have £100,000 CIL and waiting for a date for payment and guidelines. She has £50,000 from United Charities, £25,000 from April 2025 from the Parish Council. Unfortunately, they did not get awarded Lottery funding but she is waiting on two other funds for a response. Chairman thanked Jess Finnemore for attending and updating the Parish Council, noting it is now a waiting game for responses.</p> <p><b>Action:</b> Next Agenda – Power cut options as reported by Cornwall Councillor Mrs. J. Cruse.</p> <p>Two members of public left the meeting at 7.16pm</p>	<b>Clerk</b>
225/24	<b>Apologies:-</b> Councillors Miss P. Bolton, C. Vercoe, Mrs. K. Masters, S. Jennings.	
226/24	<p><b>Members Declaration of Interest and Dispensation Requests:-</b> Councillors D. Williams, A. Harris &amp; Mrs. J. Stickland declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities.</p> <p>Councillors A. Harris &amp; D. Batten declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport &amp; Recreation Trust.</p> <p>Councillors D. Williams &amp; A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Church.</p> <p>Councillor Mrs. H. Akehurst declared a non-registerable interest under Paragraph 3.5A in the Nanstallon Community Trust.</p> <p>Councillor D. Austin declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet Academy.</p> <p>Councillor Miss J. Stocks declared a non-registerable interest in respect of the memorial application received to be discussed this evening.</p>	
227/24	<b>Minutes of the Monthly held on Thursday 14<sup>th</sup> November 2024:-</b> Resolved the Minutes of the Monthly held on the 14 <sup>th</sup> November 2024 as circulated were confirmed as a true and accurate and duly signed by the Chairman (Proposed: Councillor Mrs. J. Stickland; Seconded: Councillor A. Harris) All in Favour	

228/24	<p><b>Matters Arising from the Monthly Meeting held on Thursday 14<sup>th</sup> November 2024:-</b></p> <p><b>Page 2 Min.212/24 Saints Way Sign:-</b> Update received from Cornwall Councillor Mrs. J. Cruse advising with regards to the signage on the Saints Way, she recently attended the Countryside Access Forum which she has been co-opted on, and from what she can gather there have been big cut backs to this service. She thinks if we are keen to get the signage dealt with it would be advisable for the Parish Council to deal with this themselves. Regarding Duck Walk she has no idea what or where that is. She did have someone contact her a while ago about the unsuitability of wheelie bins for the Waste collection, but it is easy to request sea gull sacks online if this is a preferred option. Cornwall Councillor Mrs. J. Cruse followed up on the conversation about the responsibility of repairing damaged signposts on the Saints Way and followed up with Donald Martin who was going to come back to her to see what could be done under the present system. She noted that Lanivet Parish Council had signs that need repair to replacing so it would be good to have the policy on this. Cornwall Councillor Mrs. J. Cruse reported she believes funding is the problem and suggested to get things actioned quicker would be the Parish Council. Councillors advised this is a gold footpath and it is Cornwall Council's responsibility <b>Action:</b> Cornwall Councillor Mrs. J. Cruse to follow up again.</p> <p><b>Page 2 Min.212/24 Footpath Strimming Tenders:-</b> Clerk reported we are in the process of updating and creating a new footpath strimming tender to be circulated, along with all other contract tender paperwork <b>Action:</b> Clerk.</p> <p><b>Page 4 Min.215/24 Review of all Contracts:-</b> Clerk reported as mentioned above these are currently being reviewed and update and will be added to the January 2025 agenda <b>Action:</b> Clerk</p> <p><b>Page 4 Min.216/24 Review of Burial Fees and Regulations for 2025:-</b> Clerk confirmed this will be included on the February 2025 agenda for discussion and approval, so ready to be sent out for 1<sup>st</sup> April 2025 <b>Action:</b> Clerk.</p> <p><b>Previous Minutes – Donation to Nanstallon Village Hall Refurbishment:-</b> Letter received thanking the Parish Council for the purchase of new kitchen appliances as part of the Village Hall refurbishment, which have been sought locally. The improvements work is being carried out by local builders and is making good progress and they are looking to re-opening the hall in February 2025. Councillor Mrs. H. Akehurst arrived at 7.20pm.</p>	<p><b>Cwll. Cllr. Mrs. J. Cruse</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
229/24	<p><b>Monthly Cornwall Councillor Report:-</b> Cornwall Councillor Mrs. J. Cruse reported as follows:-</p> <ul style="list-style-type: none"> <li>• I reported the rubble and building materials spilled on to road by Duck Lane, but in the meantime a Facebook post alerted the builder and he cleared the area quickly.</li> <li>• Reference the bridge with damaged plinth I have reported this to Building Control who may or may not be responsible, and have requested who to contact if they are not. Normally they are responsible for dangerous structures so hope they will attend to this.</li> <li>• Absolutely thrilled to hear that the Under Fives have secured their CIL funding. Well done and this now makes their new 2025 CLUP far more assured.</li> </ul>	

	<ul style="list-style-type: none"> <li>Please note the new booking system for the HWRC which I hope will ameliorate the queuing problems and make life more pleasant for residents living nearby.</li> </ul> <p>Chairman thanked Cornwall Councillor Mrs. J. Cruse for her report and attending the meeting this evening.</p> <p>Councillor D. Austin arrived at 7.27pm.</p>	
230/24	<p><b>Highway Issues/Footpath Issues/Damaged Signs in the Parish:-</b></p> <p><b>Highway Issues:-</b> Councillor A. Harris raised fly-tipping concerns due to the new booking system at the Recycling Centre. A lot of issues are because people are unable to dump some things because there is a charge, i.e. tyres for example. Chairman reported there are other Recycling sites that take these types of items. Cornwall Councillor Mrs. J. Cruse advised reporting using the online system is the quickest way for removal.</p> <p>Councillor D. Williams reported on blocked drain between the entrance to the old cemetery and pre-school. He suggested it would be good to have all drains cleared and tidied along the whole section of road <b>Action:</b> Cornwall Councillor Mrs. J. Cruse.</p> <p><b>Footpath Issues:-</b> Clerk reported the annual letter in respect of Local Maintenance Partnership for 2025-2026 had been received from Cornwall Council announcing the amount will be increased by 1.1%, therefore, the amount offered to the Parish Council is £884.00. Resolved Parish Council accepts once received (Proposed: Councillor Mrs. H. Akehurst; Seconded: Councillor Mrs. J. Stickland) All in Favour <b>Action:</b> Clerk.</p> <p><b>Damaged Signs in the Parish:-</b> None.</p>	<p><b>Cwll. Cllr. Mrs. J. Cruse</b></p> <p><b>Clerk</b></p>
231/24	<p><b>Planning Applications/Results/Correspondence/Letters of Objection received:-</b> No planning applications had been received.</p> <p><b>Planning Results Received:-</b></p> <p><b>PA24/07248 – Mr. Carl Tonkin</b> – Works to trees subject to a Tree Preservation Order (TPO), works include T1 Oak Remove storm damaged branch and tidy broken branches, reduce crown by approximately 2 metres to reduce sail area and reduce lateral branch over car park by 3 metres; T2 Ash-Fell; T3 Oak-Fell; T4 Ash-raise the crown to approximately 5 metres over the footpath; T5 Ash – Raise the crown to 5 metres above the footpath; T6 Oak – Remove the damaged branches and reduce the remaining tree by 2m; G1-Fell Group of approximately 10 Ash trees showing severe sign of Ash Die Back, The One for All Lanivet Parish Community Centre, Carters Parc, Rectory Road, Lanivet – <b>Part Approved/Part Refused</b></p> <p><b>PA24/08874 – Lilly Cunningham</b> – The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 – BT intends to install 1 x 8m wooden pole (6.2m above ground), Karow Gwel, Tregarthen, Nanstallon – <b>Closed – advice given</b></p> <p><b>PA24/01202/PRE – D. Harris</b> – Pre-application advice for conversion and extension of the existing garage/honey store to 2 (No.) bedroom cottage, Garage at Lanzawda Cottage, Lanivet – <b>Closed – advice given</b></p>	

232/24	<p><b>Approval of Monthly Accounts for December 2024 &amp; Any Applications for Grants &amp; Donations:-</b> The Parish Council approved payment of the following accounts for December 2024 as per Financial Regulations including confirmation that our Income &amp; Expenditure Spreadsheets agrees with bank reconciliations/statements (Proposed: Councillor D. Austin; Seconded: Councillor Mrs. J. Stickland) (1 abstention)</p>																																																																			
	<table border="1"> <tr> <td>Lanivet Memorial Fund</td> <td>£40.00</td> <td>Poppy Wreaths x 2</td> </tr> <tr> <td>Cedarcroft Nurseries</td> <td>£675.00</td> <td>Christmas Trees</td> </tr> <tr> <td>The Lighthouse – Nanstallon Hall</td> <td>£4,858.00</td> <td>Electrical Appliances</td> </tr> <tr> <td>Cornwall Council – Under 5's</td> <td>£948.00</td> <td>Building Control Fees</td> </tr> <tr> <td>South West Water</td> <td>£297.37</td> <td>20/8/24-8/11/24</td> </tr> <tr> <td>British Gas – Electricity for Toilets</td> <td>£58.88</td> <td>7/10/24-6/11/24</td> </tr> <tr> <td>Marie Keenan Toilet Contractor</td> <td>£105.00</td> <td>25/11/24-1/12/24</td> </tr> <tr> <td>Jason Bellenger Tree Surveys</td> <td>£395.00</td> <td>Biennial Tree Safety Survey</td> </tr> <tr> <td>DMC-IT – Website Updating</td> <td>£25.00</td> <td>November 2024</td> </tr> <tr> <td>TP Tree Services Limited</td> <td>£84.00</td> <td>November 2024</td> </tr> <tr> <td>Marie Keenan Toilet Contractor</td> <td>£105.00</td> <td>2/12/24-8/12/24</td> </tr> <tr> <td>Lloyds Bank – Bank Charge</td> <td>£8.50</td> <td>December 2024</td> </tr> <tr> <td>Booker Limited</td> <td>£64.75</td> <td>Toilet Consumables</td> </tr> <tr> <td>Paul Bazeley Window Cleaning</td> <td>£50.00</td> <td>November/December 2024</td> </tr> <tr> <td>Mid Cornwall Brokers Limited</td> <td>£74.09</td> <td>Insurance for Toilet Cleaner</td> </tr> <tr> <td>Completed Weed Control</td> <td>£294.00</td> <td>Weed Treat – Autumn 2024</td> </tr> <tr> <td>Cornwall Council – Legal Fees</td> <td>£165.00</td> <td>November 2024</td> </tr> <tr> <td>David K. Hughes Architect</td> <td>£3,224.00</td> <td>Under 5's Preschool</td> </tr> <tr> <td>Mrs. J. Burdon Salary &amp; Expenses</td> <td>£622.77</td> <td>December 2024</td> </tr> <tr> <td>CC Pension Scheme</td> <td>£196.06</td> <td>December 2024</td> </tr> <tr> <td>Inland Revenue – Income Tax</td> <td>£141.40</td> <td>December 2024</td> </tr> <tr> <td><b>Receipt:-</b> Lloyds Bank – Interest</td> <td>£43.88</td> <td>December 2024</td> </tr> </table> <p>Clerk asked whether the Parish Council would be agreeable for her to set up a standing order for the weekly payment to the Toilet Contractor? Resolved to set up standing order for payment to be made on a Monday (Proposed: Councillor; D. Austin Seconded: Councillor A. Harris) All in Favour <b>Action:</b> Clerk.</p> <p><b>Letter from Lanivet Parish Sport and Recreational Trust – Application for donation towards cost of additional parking:-</b> Resolved to agree a donation of £2,500 (Proposed: Councillor Mrs. J. Stickland; Seconded: Councillor D. Austin) All in Favour who are able to vote <b>Action:</b> Clerk.</p> <p><b>Review of Draft 2025-2026 Precept and Policy Reserve and Adequacy of Reserves from last month:-</b> Resolved to increase precept to £83,500 (Proposed: Councillor D. Austin; Seconded: Councillor C. Woolley) All in Favour <b>Action:</b> Clerk.</p>	Lanivet Memorial Fund	£40.00	Poppy Wreaths x 2	Cedarcroft Nurseries	£675.00	Christmas Trees	The Lighthouse – Nanstallon Hall	£4,858.00	Electrical Appliances	Cornwall Council – Under 5's	£948.00	Building Control Fees	South West Water	£297.37	20/8/24-8/11/24	British Gas – Electricity for Toilets	£58.88	7/10/24-6/11/24	Marie Keenan Toilet Contractor	£105.00	25/11/24-1/12/24	Jason Bellenger Tree Surveys	£395.00	Biennial Tree Safety Survey	DMC-IT – Website Updating	£25.00	November 2024	TP Tree Services Limited	£84.00	November 2024	Marie Keenan Toilet Contractor	£105.00	2/12/24-8/12/24	Lloyds Bank – Bank Charge	£8.50	December 2024	Booker Limited	£64.75	Toilet Consumables	Paul Bazeley Window Cleaning	£50.00	November/December 2024	Mid Cornwall Brokers Limited	£74.09	Insurance for Toilet Cleaner	Completed Weed Control	£294.00	Weed Treat – Autumn 2024	Cornwall Council – Legal Fees	£165.00	November 2024	David K. Hughes Architect	£3,224.00	Under 5's Preschool	Mrs. J. Burdon Salary & Expenses	£622.77	December 2024	CC Pension Scheme	£196.06	December 2024	Inland Revenue – Income Tax	£141.40	December 2024	<b>Receipt:-</b> Lloyds Bank – Interest	£43.88	December 2024	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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233/24	<p><b>Lanivet Village Green/Play Equipment/Car Park/Bus Shelters/Grasscutting:-</b></p> <p><b>Car Park:-</b> Chairman and Clerk reported Register Sheets and accompanying plans had been received. Since this they advised they had been unable to locate a HM Land Registry compliant plan for the Village Green but have produced a plan and requested the Parish Council mark in red the area we believe should be subject to the first registration application. In relation to the statement if value of the land, HM Land Registry will require some form of evidence as to where the value has been determined. They will accept a statement of value signed by the Parish Council as applicant or some other person competent to make such a statement, such as a surveyor or valuer. They requested this to be sent through with the plan.</p>																																																																			

	<p>There is also the possibility that the Land Registry will decide an inspection of the property is necessary to confirm the value of the land, and charge an additional £40. We will not know whether a site visit by HMLR will be required until they have reviewed the application. Resolved to mark the map in red outlining the car park, village green and surrounding area, asking who the public conveniences belong to as we believe this is common land also (Proposed: Councillor D. Williams; Seconded: Councillor Miss J. Stocks) All in Favour <b>Action:</b> Clerk.</p> <p><b>Bus Shelters:-</b> No update.</p> <p><b>Grasscutting:-</b> Councillor D. Williams reported the grasscutting could do with a top up but the Contractor is saying it is too late. He would also like the Contractor to go over the old cemetery again and around the Village Green <b>Action:</b> Clerk.</p> <p>Councillor Miss J. Stocks declared a non-registerable interest in respect of the following matter:-</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
234/24	<p><b>Cemetery Matters (Including any applications for memorials, inscriptions):-</b> Application received from Drew Memorials for a new cover slab for the late Patricia Ann Winter-Baker. Resolved to accept as per our Rules and Regulations (Proposed: Councillor C. Woolley; Seconded: Councillor Mrs. J. Stickland) All in Favour <b>Action:</b> Clerk.</p>	<b>Clerk</b>
235/24	<p><b>Public Conveniences Update:-</b> Councillor D. Williams reported the Contractor is carrying out an excellent job, there needs to be a new set of keys to the disabled toilets. Chairman reported he had a set of keys. There have been a mess all up over the walls and seats, etc., he is not sure why people are doing this. Yesterday it was in a mess again and the toilet handle was broken. Chairman suggested photographing and putting on social media. CCTV would not necessarily pick up the people doing this as a large amount of people are using the facility. Chairman suggested someone should know who is doing this and eventually it could mean the permanent closure of the toilets. Councillor Mrs. J. Stickland had concerns that someone living in the village is visiting the toilets several times a day. It was suggested opening from 8.00am to 6.00pm during the winter months. Councillor D. Williams reported we now need a plumber to look at the problem and would follow up (Proposed: Councillor C. Woolley; Seconded: Councillor Mrs. J. Stickland) All in Favour <b>Action:</b> Councillors D. Williams &amp; D. Austin and Clerk to inform Cleaner of new opening and closing times.</p>	<b>Cllrs. D. Williams/ D. Austin Clerk</b>
236/24	<p><b>Findings of Biennial Tree Safety Survey 2024 of Lanivet Village Sites:-</b> Tree Survey received and duly noted.</p>	
237/24	<p><b>Lanivet Parish Historic Buildings:-</b></p> <p><b>Nanstallon Chapel Update:-</b> No update.</p> <p><b>Lanivet Church:-</b> Councillor D. Williams reported there are still concerns which appear not being resolved. The next PCC meeting is schedule for early February 2025. The other option is to invite Paul Holey along to a Parish Council meeting but we need to put together what we wish to ask. Chairman offered to write a letter if needed.</p>	
238/24	<p><b>Newsletter Reports/Parish Council Website:-</b> Clerk reported Facebook and the Website continue to be updated monthly with various information received. Councillor D. Williams reported on the newsletter reports and asked whether this should be public, Chairman and Clerk reported all information is within the minutes and included on the Parish Council website. Chairman reported he includes items in his newsletter report that he is passionate about.</p>	

239/24	<p><b>Correspondence:-</b></p> <ol style="list-style-type: none"> <li>1. Cornwall Council – Telecommunications Resilience Planning</li> <li>2. Office of the Police &amp; Crime Commissioner - The Commissioner's weekly column - Paving the way to zero deaths on our roads</li> <li>3. CALC – Teams Meeting on 27<sup>th</sup> November for remote attendance &amp; proxy voting and emergency resilience in the Telecoms Network</li> <li>4. CALC – Hedgerow Management and Burial &amp; Cremation Consultation Papers</li> <li>5. Cornwall Wildlife Trust – Beaver Reintroduction Consultation Events</li> <li>6. Cornwall Council - Update: Community Levelling Up Programme Interim Report (CAP 4)</li> <li>7. Office of the Police &amp; Crime Commissioner - Police and Crime Panel meeting</li> <li>8. Cornwall Council - 16 Days of Action: Raising Awareness to End Violence Against Women and Girls</li> <li>9. Great Western Railway - Reminder - Rail improvement work affecting journeys in Devon &amp; Cornwall</li> <li>10. Office of the Police &amp; Crime Commissioner - Deputy Police and Crime Commissioner's weekly column - learnings from London on combatting antisocial behaviour through collaboration</li> <li>11. Cornwall Council - Town &amp; Parish Elections May 2025 - Recharge Estimates</li> <li>12. Great Western Railway - Storm Bert travel update</li> <li>13. Great Western Railway - Storm Bert travel update 26<sup>th</sup> November 2024</li> <li>14. Cornwall Council - Draft Notest: Camel Valley Community Area Partnership Meeting - Monday 21<sup>st</sup> October 2024</li> <li>15. Cornwall Rural Community Council – Clean Cornwall Newsletter</li> <li>16. Office of the Police &amp; Crime Commissioner - Councillor Advocate Seminar - online (Teams) Monday, 2<sup>nd</sup> December - 09:30am - 12:00pm</li> <li>17. CALC - Remote attendance and proxy voting – Supporting slides on virtual meetings</li> <li>18. Great Western Railway - Invite - GWR MD Mark Hopwood stakeholder webinar on Monday 16<sup>th</sup> December from 16.45pm-18.00pm</li> <li>19. Cornwall Council Pensions – November 2024 Employer Newsletter</li> <li>20. Cornwall Council Pensions – i-Connect Newsletter – November 2024</li> <li>21. CALC – Presentation slides and ministerial response to Cornwall Council – Public switched telephone network and emergency planning</li> <li>22. Newquay Airport – Indicative Bid to acquire 25 Cornwall Council Car Parks</li> <li>23. Cornwall Council – Supplier update</li> <li>24. CALC – Training Bulletin – January to March 2025</li> <li>25. Marazion Town Council – Council’s motion of no confidence in Cornwall Council’s planning and enforcement department</li> <li>26. Cornwall Council - Off Street Parking Order- 2025</li> <li>27. Cornwall Council – Council Car Parks not being sold off</li> <li>28. Cornwall Council - Camel Valley Community Area Partnership Meeting - Monday 20<sup>th</sup> January 2025, 18:30pm-20:30pm</li> <li>29. Cornwall Council - Forest for Cornwall Winter Newsletter 2024</li> </ol>	
240/24	<p><b>Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):-</b> Councillor D. Williams reported on Helman Tor and advised the road out there is flooded all the time, he is however, not sure if it is within our parish. They were going to fence all around and put in beavers but wherever they are putting their dam it is causing flooding. He has informed them to report to their Parish Council.</p>	
241/24	<p><b>Date of Next Meeting:-</b> Thursday 9<sup>th</sup> January 2025 at 7.00pm to be held in the One for All Lanivet Parish Community Centre.</p>	

	Chairman wished everyone a Merry Christmas and Happy New Year.	
	There being no further business to discuss the meeting closed at 8.30pm.	

Signature: .....

Chairman

Date: 9<sup>th</sup> January 2025