LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 16TH SEPTEMBER 2021 AT 7.00PM

Present:

Cllr. D. Batten (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Austin (Vice-Chairman)
Cllr. T. Hancock	Cllr. Miss P. Bolton	Cllr. Mrs. J. Stickland
Cllr. A. Barnaby	Cllr. A. Harris	Cllr. D. Williams
Cllr. Mrs. H. Akehurst	Cllr. C. Vercoe	Cllr. S. Jennings
Cllr. T. Grose	Cwll. Cllr. Mrs. J. Cruse	

Minute	AGENDA ITEMS	Action
	Public Forum:- None.	
206/21	**Apologies:-** Councillor D. Austin and Cornwall Councillor Mrs. J. Cruse would be late to the meeting this evening.	
207/21	**Members Declaration of Interest and Dispensation Requests:-** Councillors D. Batten and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillor D. Austin declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet Academy. Councillor D. Williams declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities.	
208/21	**Minutes of the Monthly and Closed Meetings held on Thursday 19th August 2021:-** Resolved the Minutes of the Monthly and Closed Meetings held on the 19th August 2021 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor A. Barnaby; Seconded: Councillor Miss P. Bolton)	
209/21	**Matters Arising from the Monthly Meeting held on Thursday 19th August 2021:-** **Page 1 Min.135/21 Code of Conduct Training:-** Chairman reported he had emailed tonight and would report next month **Action:** Keep Pending. **Page 2 Min.215/20 and Page 7 Min.15/21 Grave spaces with inappropriate surroundings:-** Clerk reported following a telephone conversation with one of the family members he would be happy to meet on site but had not been originally available for a couple or so weeks and following this the Clerk and Chairman had been unavailable due to illness **Action:** Clerk to arrange a meeting suitable to all parties. **Page 2 Min.124/21 BT Pole:-** Clerk reported she would follow up again this coming month and also try to contact the Engineer who we previously spoke to **Action:** Keep Pending and Clerk to follow up as necessary and ask Clare Eddy and Viv Blake for any assistance with this. **Page 6 Min.149/51 Internal Auditors Report:-** Clerk reported all actions are in place, although there were a couple of minor actions to finalise with Councillor D. Austin, along with a meeting with the Chairman to go through financial paperwork **Action:** Clerk, Councillor D. Austin and Chairman to arrange a meeting.	**Clerk** **Clerk** **Clerk** **Clerk/Chair/ Cllr. D. Austin**

210/21	**Monthly Cornwall Councillor Report:-** Councillor Mrs. J. Cruse, reported as follows and thanked the Clerk for circulating prior to the meeting:- • Update at Lamorrick flooding. I have taken this up with Highways and they tell me that this situation is a result of run off from build, so they will monitor this during the winter. In the meantime, I would urge residents to take footage and photos when problems arise. I have suggested this to the concerned residents. • Regarding the cutting back of verges I have made a report and I understand the area was inspected and not deemed to require action. I then raised a Casework regarding the state of the verges in general in Lanivet and the sentiment that residents were not happy. Additionally, I raised cases on flooding in Rectory Road, and cutting back laurel for local residents. • The roadworks is just about to start at last. Perhaps they will look at the verges and tidying up the area whilst working there. • As well as supporting the Panda Netball I have also supported the Beast Project which is soon to take place. Please check it out and support if you can. There are many activities, and these are open to the local schools to take part. It looks very exciting. The main organiser lives in Lanivet. https://www.cornwall-aonb.gov.uk/cornwall-aonb-events • Also, thanks to all who supported and worked towards the Tour of Britain. I was at the finish and attended the superb Priory Park event. It was a ray of sunshine in our rather restricted life. So good to see the warm and enthusiastic welcome given to the riders and the great atmosphere surrounding the whole event. • I have posted the link to the St Lawrence Masterplan on quite a few social media sites, with the expected reaction and many comments. We do need to encourage a good response to this. The consultation is open until the end of November so giving plenty of time to consider all aspects of this. • Pleased to see that a planning application to change from holiday letting to residential was passed after making written representation to the Planning Officer as originally the applicant was told it could not be determined due to the Camel SAC. • She reported the sludge is piped down to Nanstallon and in the 18 months it has increased. She is not sure if this is affecting Nanstallon with more traffic now. She would go to Nanstallon and visit residents if there are any concerns. Councillor Miss P. Bolton reported the traffic does not affect Nanstallon village itself. • Councillor A. Harris queried Cornwall Council Car Parks in Bodmin which are not working, and people are concerned they will get a parking ticket. Cornwall Councillor Mrs. J. Cruse confirmed she had been approached and apparently there has been a glitch and the machine was repaired but is still not working. It was noted none of the machines are working as of yesterday. Chair thanked Cornwall Councillor Mrs. J. Cruse for her report this evening.	
211/21	**Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including Update on Bench Area damage near Six Turnings):-** **Highway Issues:-** Councillor A. Barnaby reported the road into Lamorick needs smoothing and planning since the potholes have been repaired. Chairman and Clerk confirmed these highway issues along with the pavement ones need to be reported online by Councillors **Action:** Councillors to action and Clerk to forward links for Cornwall Council Website.	**Cllrs/Clerk**

	Cornwall Councillor Mrs. J. Cruse reported on the drainage at Lamorick. A response had been received from Cormac advising it is known that significant volumes of water run down this hill during extreme or prolonged rainfall events, which is expected due to the very large catchment bringing surface water from surrounding saturated land which naturally travels downstream to the river. Unfortunately, there is little that can be done to prevent this due to the characteristics of the landscape in this area. However as mentioned previously approval for works to alter the existing concrete aprons surrounding the existing drains, to try and increase the surface water collected at a higher point up the hill. At the same time whilst the road is closed, they intend to carry out a CCTV survey to investigate and issues with the existing drainage line. They also continue to hold a drainage scheme designed in 2018 to make improvements to the outfall down at the bridge. Each year the scheme is prioritised against other sites requiring drainage improvements across the county. Whilst the flow down to the bridge at Lamorrick can be significant, they are not aware of any flooding to property, or major flooding of the highway following the extreme rainfall events we experienced last winter. If flooding does occur, residents need to ensure the details, including any supporting evidence (such as photographs and videos, and property details) are submitted to their team, so that they have up to date information in relation to local concerns. **Footpaths:-** Councillor C. Vercoe reported the pavement from Lamorrick to the village is very overgrown. Chairman reported he raised similar issues from St. Benets Abbey down through; this was actioned recently early hours of the morning. Chairman would like a discussion on pavement maintenance along Truro Road on whether the Parish Council take on to ensure the main footpaths through the centre of the village are kept clear. Councillor A. Barnaby advised that a lot of the growth is down to the landowners, Chairman agreed with this, and this was what Cornwall Council suggests. Councillor Miss P. Bolton suggested a Working Party and invite the local residents along these stretch of pavements through the village. It was resolved to invite Keats for a quote (Proposed: Councillor Miss P. Bolton; Councillor S. Jennings) with Councillors A. Barnaby and C. Vercoe meeting them on site to explain what is required. Then following this arrange a Working Party and invite parishioners along **Action:** Clerk. **Damaged Signs in the Parish:-** None. **Update on Bench Area damage near Six Turnings:-** Chairman reported all the necessary work had now been carried out and the area is looking really good. He posted some photographs of the work involved and the Parish Council wanted to thank John Kingdon and his work colleagues. It was noted that there have been a lot of positive comments and likes on Facebook (Proposed: Councillor Mrs. J. Stickland; Seconded: Councillor T. Hancock) **Action:** Clerk to send a letter of thanks.	**Clerk** **Clerk**
212/21	**Planning Applications/Results/Correspondence/Letters of Objection received: -** **Planning Applications:-**	

	PA21/06670 – Mr. & Mrs. J. Orchard – Proposed single storey extension to cottage and reconstruction of garage, The Mill, Hoopers Bridge, Lanivet – **Parish Council to go with Cornwall Councils Planning Officers recommendations on this application** (Proposed: Councillor Miss P. Bolton; Seconded: Councillor A. Barnaby) Motion Carried	**Clerk**
	PA21/07057 – Mr. & Mrs. J. Orchard – Listed Building Consent for Proposed single storey extension to cottage and reconstruction of garage, The Mill, Hoopers Bridge, Lanivet – **Parish Council to go with Cornwall Councils Planning Officers recommendations on this application** (Proposed: Councillor Miss P. Bolton; Seconded: Councillor A. Barnaby) Motion Carried	**Clerk**
	PA21/07290 – M.J. & P.J. Hugo and Son – Outline application for the construction of owner/farm managers dwelling including access (all other matters reserved), Land to the North of Fenton Farm, Fenton Pitts, Bodmin – **Parish Council to go with Cornwall Councils Planning Officers recommendations on this application** (Proposed: Councillor S. Jennings; Seconded: Councillor T. Hancock) Motion Carried	**Clerk**
	PA21/07946 – Mr. David Powell – Works to trees covered by a Tree Preservation Order, namely fell T1 Cherry, fell T2 Cypress, Fell R3 Cypress, fell G1 3 Cypress and trim Leylandi hedge, Lanivet Manor, Lanivet – **Support** (Proposed: Councillor D. Williams; Seconded: Councillor C. Vercoe) Motion Carried	**Clerk**
	PA21/08779 – Mr. David Seares – Single storey side extension and porch at front, 2 Woodland Close, Lanivet – **Extension of Time Requested and Granted – Next Agenda**	**Clerk**
	Planning Results:-	
	PA21/01411/PREAPP – Mr. Luke Butler – Pre-application advice for siting of workshop and use of land for landscaping fencing and groundworks contractor, Land at Pendewey View, Stoney Lane, Nanstallon – **Closed – Advice Given**	
	PA21/05661 – Steven Waddell and Charlotte Hopkins – Change of use of holiday restricted dwelling to allow full time residential use, Tregarthen, The Orchards, Nanstallon – **Approved**	
	PA21/05662 – Steven Waddell and Charlotte Hopkins – Change of use of holiday restricted dwelling to allow full time residential use, Tregarthen, Valley View Cottage, Nanstallon – **Approved**	
213/21	**Accounts & Any Applications for Grants & Donations:-** The Parish Council approved payment of the following accounts for September 2021 as per Financial Regulations (Proposed: Councillor Mrs. J. Stickland; Seconded: Councillor A. Barnaby)	

Duchy Cemetery's Limited	£475.00	Interment (Hogan)
ICO	£35.00	GDPR/Data Protection
British Gas	£28.49	7/7/21-6/8/21
The Lawn Ranger – Grasscutting	£1,678.80	August 2021
Lanivet Sports Centre	£15,000.00	Contribution
Lloyds Bank – Bank Charges	£7.85	September 2021
DMC IT – Website Updating	£22.50	August 2021

	Paul Bazeley Window Cleaning	£25.00	Shelters – August 2021	**Clerk**
	South West Water	£243.03	14/5/21-18/8/21	
	AJH Services – Toilet Cleaning	£549.02	September 2021	
	Prolectric	£4,326.00	Solar Lighting	
	Mrs. J. Burdon	£482.83	Salary & Expenses	
	CC Pension Scheme	£156.31	September 2021	
	Inland Revenue	£121.80	September 2021	
	Nanstallon Cemetery Trust	£35.06	Insurance Contribution	
	PKF Littlejohn LLP	£360.00	External Audit Fee	
	Receipt:- Cornwall Council	£24,000.00	Half Precept	
	Receipt:- Cornwall Council	£462.84	Half CTS Grant	
	Receipt:- HMRC	£518.76	VAT Reimbursement	
	Clerk reported the Audit of the Annual Accounts for the year had been received back from the External Auditors advising on the basis of their review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR) in their opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practice and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. It was noted the AGAR was not accurately completed before submission for review. The prior year Box 4 figure should read £8,658 instead of £8,568. Notice of Conclusion and other notices as relevant to be put up on the Website and Noticeboard as required **Action:** Clerk.			**Clerk**
	Chairman expressed his concerns regarding the cost of the external audit for no work, merely more than reading a completed form and not auditing them. He is very dissatisfied with the external audit, and he feels "its money for old rope". All Councillors were in agreement. Chairman agreed to write to Tony Redman **Action:** Chairman.			**Chairman**
	Councillor D. Austin arrived at 7.48pm.			
214/21	**Lanivet Parish Affordable Housing Working Party Update from Chairman:-** Chairman reported the CCLT have now moved offices from Truro to Redruth but there is no update on this project.			
215/21	**Lanivet Parish Sport & Recreation Trust Update:-** Report received from Mr. D. Carter as follows:- **<u>Firstly, the One For All Community Centre, Café and Training Room</u>** Building work on the new café and training room is still making good progress, plastering of the external walls is almost complete, insulation material for the walls and floor has been delivered and installed. All pipes, manifolds and fitting for underfloor heating are now on site and it is hoped will be installed week beginning 13th September. The next major item is the screeding of all the floors; this is scheduled to take place week beginning 27th September. First fix electric will take place after floors have dried (just a few days). Although initially we had more than sufficient funds to complete the project, it is now becoming more difficult to keep up progress because of very high-cost increase on most materials. To get to the stage mentioned above we will have spent £90,000 that we have raised from various funders and our own reserves. We are keeping up a constant search for grants to complete the project and are currently awaiting results from applications, we have to appreciate that much funding went toward alleviating problems caused by the Covid pandemic and I think we have been fairly lucky with funding so far.			

	Councillor T. Grose reported on a dog fight recently in the grounds. Councillor Mrs. J. Stickland reported Barry Cornelius has dealt with this.	
216/21	**Community Network Panel Meeting Update:-** Chairman reported there is a meeting next week on the 22nd September on Microsoft Teams. Chairman advised that anyone could attend but the Parish Council only have one vote.	
217/21	**Lanivet Village Green/Play Equipment/Car Park/Bus Shelters:-** Chairman reported that three solar lights have been ordered for the Village Green and the Working Party will be discussing siting. Councillors A. Barnaby and D. Williams to work with John Kingdon for siting initially **Action:** Councillors A. Barnaby and D. Williams. Councillor D. Williams reported on the area on the village green next to the Car Park to put in some shrubs and chippings. It was suggested speaking with Reg Shepherd for suggestions of shrubs to use. It was resolved for Councillors D. Williams and A. Barnaby to have deleted powers to obtain, membrane, wood chippings and shrubs (Councillor Miss P. Bolton; Seconded: Councillor D. Austin) **Action:** Councillors A. Barnaby and D. Williams. Chairman reported the village green is looking really good and he will speak with our contractor to follow up with a second cut in September. Chairman reported on the trees to be dealt with that had planning refused to be removed. Chairman requested Councillors A. Barnaby and D. Williams to liaise with Jason Bellenger and action as necessary **Action:** Councillors A. Barnaby and D. Williams. **Lanivet Car Park:-** No update. **Bus Shelters:-** No update.	**Cllrs. A. Barnaby/ D. Williams** **Cllrs. A. Barnaby/ D. Williams** **Cllrs. A. Barnaby/ D. Williams**
218/21	**Camel Trail Update:-** Report received from Councillor Miss P. Bolton and circulated as follows – Engineering at Grogley Bridge has now been completed, and the bridge is open to all users. Vehicles remain prohibited. Good use of the trail has been made through the summer months, definitely increased traffic by all users during 2021. The Camel Trail Team has done a super job of responding to any maintenance needed in record time.	
219/21	**Cemetery Matters (Including any applications for memorials, inscriptions):-** Chairman requested two new anti-dog signs. Clerk to check on Amazon and liaise with the Chairman **Action:** Clerk/Chairman. Chairman had checked out the weed killing issues reported and he had not spoken with the Contractor at this time. It was noted the grass seems to be coming through and it is believed not to use a weed killer again in the Cemetery.	**Clerk/ Chairman**
220/21	**Public Conveniences Update:-** Chairman reported that our Contractors Husband passed away three days ago, and he has sent his condolences. He has asked when the funeral will be held and as he is away, he would like another member to represent the Parish Council. Paperwork has been received for the equipment to be installed in the Gent Toilet and forms will be completed and sent off. Works are for alarm, feed to the hand dryer. The sluice room has been cleaned out by Councillors and the socket in this area will also be checked. Chairman thanked Councillors for their hard work on this.	

221/21	**Neighbourhood Watch Schemes for Lanivet and Nanstallon:-** Councillor Miss P. Bolton reported she has had problems getting a response. Cornwall Councillor Mrs. J. Cruse offered to send some information and contacts. It was suggested that Facebook works much better than anything else. It was agreed to remove this item from the next agenda **Action:** Clerk.	**Clerk**
222/21	**Bodmin Neighbourhood Plans:-** Chairman reported there is a meeting he has been invited to on Wednesday next week via Microsoft Teams.	
223/21	**Tour of Britain Cycle Race:-** Chairman reported he was delighted with everyone on the Parish Council who helped put everything up and also local parishioners that helped. The number of people that turned up was brilliant, it was very eventful. Chairman thanked everyone on the Parish Council and volunteers for all the work carried out for this wonderful event. Cornwall Councillor Mrs. J. Cruse left the meeting at 8.17pm.	
224/21	**Review and Adopt the following Policies (a) Model Standing Orders; (b) Parish Risk Assessment; (c) Parish Risk Management Policy:-** It was resolved to adopt the policies, with amendments discussed, to be carried out under delegated powers with the Chairman and Vice-Chairman (Proposed: Councillor Miss P. Bolton; Seconded: Councillor T. Hancock) Motion Carried **Action:** Clerk.	**Clerk**
224/21	**Newsletter Reports/Parish Council Website:-** Clerk reported Facebook and the Website continue to be updated monthly. Chairman reported that Kay Walker has stood down and this newsletter will be her last one. He asked if anyone was taking over as he had not heard anything. He had passed on his thanks for all the excellent work carried out over the years with the newsletter. Chairman to follow up whether someone else is taking over the newsletter **Action:** Chairman.	**Chairman**
225/21	**Correspondence:-** 1. Cornwall Council – Town & Parish Council Newsletter – 27th August; 10th September 2021 2. CALC – Cornwall Council: Healthy Cornwall Training Link 3. CALC – Kernow Connect: Services for Young People 4. CALC – Housing Resolutions – Bude Stratton Town Council 5. CALC – LGA Report on Localism 6. CALC – BBC Radio Cornwall: Tour of Britain linked 7. Cornwall Council Pensions – August 2021 Employer Newsletter 8. CALC – Defibrillator Information 9. Cornwall CLT – September 2021 News 10. Great Western Railway – Update following lorry wedged under rail bridge in Plymouth 11. CALC – Executive Board Vacancies 12. Cormac – Camel Trail Partnership online Meeting – 30th September 2021 13. Cornwall Council – Campaign to ban the sale of environmentally-damaging body board 14. CALC – Invitation to HS Track & Trace Enhanced Response Area Webinar on Wednesday 8th September 2021 from 11.00am-12.00pm 15. Great Western Railway – Railway Bridge Recovery Plan 16. CALC – Code of Conduct Training for Councillors – Tuesday 16th November 2021 17. Bodmin Town Council – National Planning Reforms Whitepaper 18. Office of the Police & Crime Commissioner – Bed Watch 19. CEE Bill Alliance – Climate and Ecology Bill 20. Southwest Playground Safety Inspections – Your Play Area 21. Bodmin Police Station – September Newsletter	

	22. Plymouth City Council – Final call for comments on Peninsula Transport's vision for transport 23. Office of the Police & Crime Commissioner – Devon & Cornwall Police Recruiting Special Constables 24. Office of the Police & Crime Commissioner – Devon & Cornwall Police and Crime Panel 25. Cornwall Council – Bodmin Community Network Panel Meeting – Wednesday 22nd September 2021 from 5.00pm-6.30pm via Microsoft Teams 26. Email from Parishioner in respect of Fibre Internet	
226/21	**Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):-** Councillor A. Barnaby reported the annual duck race will be held on the 17th October 2021 at 3.00pm in Lanivet. Councillor D. Williams reported on the shrubs and trees up past the old Village Hall, he would be happy to tidy the area up. Chairman suggested if there were any costs involved to forward invoices to the Clerk. Councillor T. Grose reported concerns that had been passed to him with regards to a dog barking early hours in the morning in the village, it was noted the only way to report would be through the Environmental Team for noise. Councillor A. Harris reported on the meeting time as tonight we appeared to be over-lapping and he suggested starting at 7.15pm. Clerk to query with Barry Cornelius to see if this would help and if so, set the next meeting for 7.15pm **Action:** Clerk.	**Clerk**
227/21	**Date of Next Meeting:-** Thursday 21st October 2021 at 7.15pm to be held in the One for All Lanivet Parish Community Centre Main Hall. There being no further business to discuss the meeting closed at 8.30pm.	

Signature: ……
Chairman

Date: 21st October 2021