LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 18TH NOVEMBER 2021 AT 7.00PM

Present:	Cllr. D. Batten (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Austin (Vice-Chairman)
	Cllr. T. Hancock	Cllr. A. Harris	Cllr. T. Grose
	Cllr. A. Barnaby	Cllr. D. Williams	Cllr. C. Vercoe
	Cllr. Mrs. H. Akehurst	Cllr. S. Jennings	Mr. Stuart Wood - CC

Minute	AGENDA ITEMS	Action
	Public Forum:- Mr. Stuart Wood from Cornwall Council attended advising his role is planting woodland in Cornwall. One of the proposed sites is the Wheal Prosper landfill site which has been taken through to environment impact assessment and is leaning itself to woodland creation. He would like to engage the community with this creation. They will have a contractor to plant the bulk of the site. He would like to see local people helping with planting and maintenance of the site in the future. He wanted to see what processes to go through for public consultation. A series of letters will initially be sent out to the neighbouring properties informing of the proposals. They will be looking at other sites in Cornwall once this initial one has been planted. They have to adhere to the UK forestry standard. There will be 20% open space, so will not all be trees. There would be 2 hectares of land planted with approximately 2,000-3,000 trees (native broadleaves). Chairman suggested there is to be a meeting in early January regarding the Recycling Centre access, and he wanted to make him aware of this, in case he wished to liaise with them before he started work on the site. Chairman suggested he formally contacts the Parish Clerk on behalf of the Parish Council and the Recycling Centre to establish what will be developed on that site and perhaps attend the proposed January meeting. He suggested a site meeting in the future with the Parish Council. There were concerns that the trees have already been ordered and decided and therefore, no consultation has not been held with the public or Parish Council. Chairman advised this was news now only coming forward as we have not been informed of this proposal and we have not been consulted in any way until this evening, especially as it is now November and trees will be planted in January. A meeting with some good communication would be good going forward. Councillors are not against trees but would like to be involved with consultation on what is proposed and required on site as we would like to work with Cornwall Council on this project, to ensure everyone is happy. We are not happy with how this has gone ahead without consultation with the Parish Council. It was felt that Cornwall Councillor Mrs. J. Cruse should be informed of this and the concerns surrounding the proposals **Action:** Clerk. It was included on the Public Register which is run by the Forestry Commission. Chairman thanked Stuart Wood for attending the meeting this evening.	**Clerk**

250/21	**Apologies:-** Cornwall Councillor Mrs. J. Cruse. Councillors Miss P. Bolton and Mrs. J. Stickland.	
251/21	**Members Declaration of Interest and Dispensation Requests:-** Councillors D. Batten and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillor D. Austin declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet Academy. Councillor D. Williams declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities.	
252/21	**Minutes of the Monthly Meeting held on Thursday 21st October 2021:-** Resolved the Minutes of the Monthly Meeting held on the 21st October 2021 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor D. Austin; Seconded: Councillor A. Barnaby)	
253/21	**Matters Arising from the Monthly Meeting held on Thursday 21st October 2021:-** **Page 2 Min.215/20 and Page 7 Min.15/21 Grave spaces with inappropriate surroundings:-** Clerk reported a site meeting had been arranged for tomorrow morning **Action:** Chairman and Clerk. **Page 2 Min.124/21 BT Pole:-** Clerk reported she had heard no further to date **Action:** Keep Pending. **Page 2 Min.149/51 Internal Auditors Report:-** Clerk reported all actions are in place, although there were a couple of minor actions to finalise with Councillor D. Austin **Action:** Clerk, Councillor D. Austin and Chairman to arrange a meeting. **Page 3 Min.211/21 Footpath Issues:-** Clerk reported a site meeting had been arranged for Monday 22nd November at 10.30am, meeting at the Village Green Car Park **Action:** Councillors D. Batten, A. Barnaby to attend and any Councillors that may wish to attend. **Page 3 Min.219/21 No Dog Signs:-** Clerk reported she would be ordering the signs once the debit card arrived as there had been difficulties downloading paperwork to apply for one **Action:** Clerk.	**Chairman/ Clerk** **Clerk** **Clerk/Cllr. D. Austin** **Cllrs.** **Clerk**
254/21	**Monthly Cornwall Councillor Report:-** Councillor Mrs. J. Cruse forwarded a report as follows:- • I apologise for not being with you. It has been a very difficult 6 weeks for me, and I am only just out of Derriford. • The Planning Department has published the Phosphates Calculator which is on their website. Agricultural Barns that do not involve livestock can now be decided (I know there was a query from one of our Councillors regarding his brothers' barn). • I have organised a speed monitoring at the bottom of Old Coach Road at Lamorrick in response to complaints of residents speeding down the hill towards the junction. • I understand the red, white and blue wildflower seeds may have been sown by Cormac at the new speed sign. I would be pleased to have confirmation.	

	• I urge all residents to have their say on the St. Lawrence Masterplan which can be accessed from the Council Website and closes end of November. Going forward this will be a long consultation and recommendations will be put forward to all stakeholders based on this initial consultation. • I have today had a long conversation with the Case Officer for the Halgavor Moor development and will report back at the next meeting. • I hope to be with you next month, and certainly well enough to join you for the Christmas Dinner. Chair thanked the Clerk for circulating the report from Cornwall Councillor Mrs. J. Cruse.	
255/21	**Highway Issues/Footpath Issues/Damaged Signs in the Parish:-** **Highway Issues:-** Councillors reported the issues with mud on the road again nearby St. Ingunger Farm and all surrounding farms. There needs to be a site visit to view the problems, it is an annual problem **Action:** Clerk to forward to Cornwall Councillor Mrs. J. Cruse. Councillor Mrs. H. Akehurst reported on proposals regarding lowering the speeds in Nanstallon. She had sent an email to Cornwall Councillor Mrs. J. Cruse and was waiting a response **Action:** Clerk to forward to Cornwall Councillor Mrs. J. Cruse. **Footpaths:-** Councillor A. Barnaby reported on an issue which has come to light with the private road which runs from the Old Coach Road to the woods in Lamorick with an application order form the Ramblers Association/Cornwall Council and a footpath which we are paying to be cut which does not belong to Cornwall Council. Chairman reported someone from the Ramblers put the notice up asking for the area to be made into a byway, it was noted the notice was dated November 2020. It appears the notice obviously went to Cornwall Council in 2020 and we have only found out in November 2021. It was agreed the Clerk liaises with Cornwall Council Rights of Way initially to establish whether this is official and following this to contact the Ramblers representative to ask where he sent his paperwork in Cornwall Council and whether he had a reply in November 2020 as they have not contacted the Parish Council and we have only noted this since this notice went up dated 26th October 2021. It is misleading as we do not believe this is a Cornwall Council official notice. Chairman would be happy to speak to the Ramblers representative if required **Action:** Clerk/Chairman. **Damaged Signs in the Parish:-** None.	**Clerk** **Clerk** **Clerk/ Chairman**
256/21	**Planning Applications/Results/Correspondence/Letters of Objection received: -** **Planning Applications:-** **PA21/08654 – Mr. Brian Walsh** – Proposed dwelling and garage, Land South East of Elisnore, Old Coach Road, Lanivet – **Parish Council to go with Cornwall Councils Planning Officers recommendations on this application** (Proposed: Councillor A. Barnaby; Seconded: Councillor D. Austin) Motion Carried	**Clerk**

	PA21/08947 – Mr. Alan Fox, Cornwall Community Land Trust – Construction of 15 new affordable homes (Re-submission of Application No. PA20/06666), Land South of Clann Lane, Lanivet – **Support** (Proposed: Councillor S. Jennings; Seconded: Councillor D. Williams) Motion Carried	**Clerk**
	PA21/09093 – Mr. Nick Ellery - Proposal Certificate of Lawful Development for an Existing Use of a Caravan as a single self-contained residential unit of accommodation, Tregullon Cottage, Lanivet – **Parish Council to go with Cornwall Councils Planning Officers recommendations on this application** (Proposed: Councillor D. Austin; Seconded: Councillor T. Hancock) Motion Carried	**Clerk**
	PA21/10804 – Michael Dyer – Prior Approval for Storage for agricultural purpose, Trekillick Far, Trekillick Barn, Access to Trekillick, Lanivet – **Prior Approval not required (AF/TEL/DEM)**	
	Planning Results:-	
	PA20/10198 – Mr. D. Lloyd – Reduction in camping pitches from 40 to 30 and provision of 5 no. additional static caravans, 2 no. shepherds huts and 1 no. additional toilet block, Kymsland, Blowinghouse Lane, Bodmin – **Approved**	
	PA21/08779 – Mr. David Seares – Single storey side extension and porch at front, 2 Woodland Close, Lanivet – **Approved**	
	PA21/09535 – Crawford – Sycamore T42 – Reduce height by 2.5m to leave a finished height of 10m, no cuts greater than 50mm diameter. To reduce wind sail. Sycamore T43 – Reduce height by 3.5m to leave a finished height of 12.5 and reduce radial crown spread on easter side by 2.5m to leave a radial crown spread of 3.5, no cuts greater than 50mm diameter. To reduce wind sail. SycamoreT44 – Reduce height by 4m to leave a finished height of 13m, no cuts greater than 50mm diameter. To reduce wind sail, Church of St. Nivet, Church Road, Lanivet – **Approved**	
	PA21/10804 – Mr. Michael Dyer, Trekllick Farms – Prior Approval for new shed for storage only for agricultural purposes, Trekillick Farm, Trekillick Barn, Access to Trekillick, Lanivet – **Prior Approval not required (AF/TEL/DEM)**	
	Planning Correspondence Received:- Email from Tree Surveyor Contractor advising Notice of Consent for the Felling, Topping or Lopping of Trees and Woodlands - Sycamore T42 - Reduce height by 2.5m to leave a finished height of 10m, no cuts greater than 50mm diameter. To reduce wind sail. Sycamore T43 - Reduce height by 3.5m to leave a finished height of 12.5 and reduce radial crown spread on eastern side by 2.5m to leave a radial crown spread of 3.5m, no cuts greater than 50mm diameter. To reduce wind sail. Sycamore T44 - Reduce height by 4m to leave a finished height of 13m, no cuts greater than 50mm diameter. To reduce wind sail. Location of Development: Church Of St Nivet has been granted. It was agreed to obtain three quotes from Eager Beaver, A1 and Lanhydrock Gardens for the January Meeting **Action:** Clerk.	**Clerk**

257/21 — **Accounts & Any Applications for Grants & Donations (Including Remembrance Day Wreaths):-** The Parish Council approved payment of the following accounts for November 2021 as per Financial Regulations (Proposed: Councillor D. Austin; Seconded: Councillor A. Barnaby)

K.F. Bartlett Limited	£6,723.79	Kitchen Deposit for Hall
British Gas	£28.07	7/9/21-6/10/21
Patrick Townsend	£336.75	Noticeboard Refurbish
Paul Bazeley Window Cleaning	£25.00	Shelters – October 2021
Lloyds Bank – Bank Charges	£7.00	November 2021
DMC IT – Website Updating	£22.50	October 2021
Complete Weed Control	£273.60	Autumn 2021 Treatment
Wallgate	£454.50	Final Payment Due
Rentokil Initial	£170.82	Waste Bin Emptying
Duchy Defibrillator	£192.00	Annual Monitoring Fee
Mrs. J. Burdon	£494.83	Salary & Expenses
CC Pension Scheme	£156.31	November 2021
Inland Revenue	£109.20	November 2021
AJH Services – Toilet Cleaning	£549.02	November 2021
Receipt: Cornwall Council	£802.50	CIL Payment
Receipt: Kerrow Memorials	£270.00	Memorial - Trudgian
Receipt: HMRC – VAT Refund	£2,029.86	September 2021
Receipt: Cornwall Council	£744.30	Footpath Claim 21/22

Clerk

258/21 — **Approval of Budget/Setting of Precept for the next Financial Year 2022-2023 – Recommendations by the Finance Working Party:-** It was resolved to approve the budget as circulated and set the precept at £51,100 (Proposed: Councillor C. Vercoe; Seconded: Councillor T. Hancock) **Action:** Clerk. — **Clerk**

Budget Monitoring Report:- It was resolved to include on the next agenda, with Councillor D. Austin compiling from the spreadsheet **Action:** Clerk/Councillor D. Austin. — **Clerk/Cllr. D. Austin**

259/21 — **Lanivet Parish Affordable Housing Working Party Update from Chairman:-** Chairman reported the planning application has gone in and they are still waiting for Cornwall Council to make decisions concerning the River Camel Valley.

260/21 — **Lanivet Parish Sport & Recreation Trust Update:-** Report received from Mr. D. Carter as follows:-

The One For All Community Centre - Café and Training Room: Firstly, the Trustees would like to thank the Parish Council for the support given to the Community Centre project enabling further progress to be made toward completion and for the benefit of many. Work on the Café extension is still making good progress, first fix plumbing and electrics have been completed plaster boarding and skimming is ongoing. Now that the remaining work is inside, we hope to remove fencing, tarmac all signs of excavations, repair access areas and remove the external building site appearance. The Community Centre is really busy again, including the Tuesday and Saturday Vaccination Clinics where people come from miles around. Sporting activity for all ages is fantastic with all facilities being fully used. Managers and volunteers are keeping the playing surfaces up to a very high standard. We are still organising and operating the Age UK electric car, transporting medication and people with difficulties to and from appointments at Treliske and various destinations.

	Our own 16 seat coach is now operational, and trips and services have commenced.	
261/21	**Community Network Panel Meeting Update:-** No update.	
262/21	**Lanivet Village Green/Play Equipment/Car Park/Bus Shelters (Including CCTV Update):-** Clerk to email Grasscutting Contractor paperwork to Councillors **Action:** Clerk. It was agreed no payments are to be made for grasscutting unless confirmed by Councillors **Action:** Clerk. **Lanivet Car Park:-** No update. **Bus Shelters:-** No update. **CCTV Update:-** Clerk reported a response had been received advising they would be available to attend one day next week to discuss an appropriate location. They will be looking for a location on an existing steel streetlight; hopefully this will be close to the area of interest. As soon as they identify a unit, they can gain approval from Cornwall Council for the installation. They do have stock at St. Columb. A date was arranged for Monday 22nd November at 10.30am to meet in the Village Green Car Park **Action:** Clerk to request meeting at 11.15am as we have a meeting just before. **Annual Tree Safety & Condition Survey of Lanivet Village Sites:-** Clerk reported an email had been received from our contractor advising of a reminder that the Annual Tree Safety & Condition Survey for the Lanivet Village Sites will be due for re-inspection in a few weeks' time. If the Parish Council would like to re-book the survey there is availability on Wednesday 1st December, this date will prevent the current survey date elapsing. The survey cost is slightly reduced this year as they already have the site maps in place. Therefore the cost this year would be £445.00 (no vat charged). This is for all the sites in Lanivet under the care of the Parish Council that was survey back on the 2nd December 2020. The recent visit was to assess a tree under the TPO. They recommend that these surveys are carried out annually to keep things up to date; however, the policy of the Parish Council may differ. It was resolved to look at in another year's time (Proposed: Councillor A. Barnaby; Seconded: Councillor D. Williams) **Action:** Clerk.	**Clerk** **Clerk** **Clerk** **Clerk**
263/21	**Camel Trail Update:-** Email report received from Councillor Miss P. Bolton advising it is all fine on the Camel Trail, everything is running smoothly, nothing to report.	
264/21	**Cemetery Matters (Including any applications for memorials, inscriptions):-** No update.	
265/21	**Public Conveniences Update:-** Councillor A. Barnaby have been following up with Wallgate for a date to final. Initial have put in the new waste bins and the old bins have been put in the sluice room and are still full. It was agreed to ask AJH Services if they would like to waste bins and could they empty them **Action:** Clerk. Councillor A. Barnaby reported the windows on the toilets are green and need cleaning. It was agreed to ask for the windows to be cleaned by our Contractor under the agreement **Action:** Clerk.	**Clerk** **Clerk**

	Once the Wallgate unit has been installed the blue roll holder will be removed. The disabled door is deteriorating. It was agreed to ask our Contractor to repair, if not to ask for him to recommend another contractor **Action:** Councillor T. Hancock to follow up.	**Cllr. T. Hancock**
266/21	**Bodmin Neighbourhood Plans:-** Chairman reported there was nothing of any relevance on the agenda. He recommended Councillors visit their website as suggested by Cornwall Councillor Mrs. J. Cruse. It was agreed to remove this item from the agenda **Action:** Clerk.	**Clerk**
267/21	**The Queen's Platinum Jubilee Beacons:-** Councillor A. Harris reported they will get involvement with the community in January, and they will be arranging a beacon. He would check the website out to make sure of any deadline dates. The question of Jubilee mugs was raised, it was noted that no companies had come forward at this time. Last time mugs were given to children in the schools, approximately about 400-500 children, which could be very expensive and prohibitive.	
268/21	**Members and Committees for 2021-2022:-** Clerk circulated list and noted there were still one vacancy on each Committee as follows – Governance & Finance; Lanivet Parish Sport & Recreation Trust and Camel Trail. It was resolved the places be filled as follows:- Governance & Finance – Councillor T. Grose; Lanivet Parish Sport & Recreation Trust – Councillor Mrs. H. Akehurst; Camel Trail – Councillor S. Jennings (Proposed: Councillor; Seconded: Councillor) **Action:** Clerk.	**Clerk**
269/21	**Lanivet Parish Historic Buildings:-** Email received from Councillor Miss P. Bolton reported as follows – Update on Nanstallon Chapel. We had a successful meeting on Saturday, it was well attended, and a small committee was formed to take things forward. We shall now wait to hear from the Circuit as to whether we will be successful in securing the building as a community asset. Many thanks to all who attended in support of this venture **Action:** Clerk to rename Lanivet Parish Historic Buildings on the agenda. It was agreed the Parish Council are fully behind the new committee that has been set up to rescue this building going forward and we are more than happy to dialogue with them. Chairman would be very happy to visit and view the building. **Action:** Clerk to send a letter to the Reverend Holly advising the Parish Council has no objections to bring in services over our ground. Councillor A. Harris to forward on contact details to the Clerk.	**Clerk** **Clerk**
270/21	**Review and Adopt Annual Policies (a) Statement of Internal Control; (b) List of Regular Payments for the year; (c) Financial Regulations; (d) Copy of Segregation of Duties; (e) Asset Register:-** It was resolved the policies be adopted as set out and circulated and updated on the Parish Council Website (Proposed: Councillor D. Austin; Seconded: Councillor A. Barnaby) Motion Carried **Action:** Clerk. **Action:** Asset Register to be updated for the January Meeting.	**Clerk** **Clerk/Cllr. D. Austin**
271/21	**Newsletter Reports/Parish Council Website:-** Clerk reported Facebook and the Website continue to be updated monthly. Chairman reported the newsletter is waiting to be printed.	

272/21	**Correspondence:-** 1. Cornwall Council – Town & Parish Council Newsletter – 22nd October; 5th November 2021 2. Office of the Police & Crime Commissioner – Bid for Funding to improve your neighbourhood 3. Great Western Railway – Upcoming Rail Improvement works in your area 4. Clean Cornwall – Let's talk Rubbish – Community Survey 5. Cornwall Council – Bodmin Community Network Meeting – Wednesday 1st December 2021 5.00pm-6.30pm on Microsoft Teams 6. Office of the Police & Crime Commissioner – Operation Snap 7. Cornwall Council – Planning News for Local Councils and Agents – October 2021 8. Office of the Police & Crime Commissioner – Commissioner on BBC Radio 9. Cornwall Council – Planning Training for Local Councils – 30th November 2021 10. CALC – Queen's Platinum Jubilee Celebrations 11. CALC – Petition to re-introduce Sanctions 12. Great Western Railway – Transport Day 13. Cornwall Council – Climate Emergency DPD Update 14. Office of the Police & Crime Commissioner – Volunteers Day 8th October 2021 15. Cornwall Council – Monitoring Officers Meeting 16. Paul Holden – Latest news at Cornwall Buildings at Risk 17. Cornwall Council Pensions – Employer Newsletter – November 2021 18. Clerks & Councils Direct Magazine (Councillor A. Barnaby) 19. CALC – National Lottery Community Fund: Queen's Platinum Jubilee Projects and Events Funding: Press Release	
273/21	**Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):-** None.	
274/21	**Date of Next Meeting and Meetings for 2022:-** Thursday 9th December 2021 at 7.00pm to be held in the One for All Lanivet Parish Community Centre Main Hall. Meeting dates for 2022 were discussed. The Clerk requested the possibility of moving the Meeting a week forward to the second Thursday of each month, to allow two weeks at the end of each month which would be useful for holiday booking. Chairman had asked whether we could change to another day of the week. It was agreed to keep to the third Thursday of every month, with any relevant changes being made as and when required **Action:** Clerk. There being no further business to discuss the meeting closed at 9.26pm.	**Clerk**

Signature: ……
Chairman

Date: 9th December 2021