LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE PARISH HALL, LANIVET

ON THURSDAY, 19TH OCTOBER 2017 AT 7.15PM

Present:	Cllr. S. Walker (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Batten (Vice-Chairman)
	Cllr. D. Carter	Cllr. Mrs. J. Stickland	Cllr. C. Vercoe
	Cllr. T. Hancock	Cllr. Miss P. Bolton	Cllr. A.J. Barnaby
	Cllr. C. Eddy	Cwll. Cllr. C. Batters	1 Member of Public

Minute	AGENDA ITEMS	Action
209/17	**Public Forum (Including Monthly Report from Cornwall Councillor):-** Mr. Sheppard attended in respect of the planning application for Raintree in Marshall Road, Nanstallon; he believes it is on the agenda this evening but would be happy to answer any queries. He has concerns it could be a traffic hazard. He suggested to Cornwall Council that one of the entrances, the Bodmin entrance, could be changed so it opens on the other side, i.e. Institute Lane, to ease some pressure on Marshall Road, as far as he knows this was not taken on board. The site appears to come up for sale again. He would like to ask whether the Parish Council could exercise any rights to request this when discussing the planning application. Chairman commented that we are only looking at Plot 1 tonight and cannot comment on Plot 2 but the Parish Council would consider these points when discussing this evening. Cornwall Councillor C. Batters advised that Cornwall Council Highways would be looking at the highway side of things; he further suggested the parishioner puts his objections on the Cornwall Council website. Councillor D. Batten queried whether Mr. Sheppard should contact Cornwall Council Highways direct? Cornwall Councillor C. Batters advised that Cornwall Council Highways would comment on the application. He suggested Mr. Sheppard calls him direct when the application comes up for Plot 2. Member of the public left the meeting at 7.25pm. Cornwall Councillor C. Batters reported as follows:- • Planning application at Middle Cadwin, there have been concerns from residents in the area. It has been flagged up with Cornwall Council Planning who are monitoring • Last month's highway issues have all been followed up but he is not sure which ones have been addressed to date, although an acknowledgement had been received confirming they would be investigated. • Mud on the road at St. Ingunger Farm - Cormac are going to visit the land owner and they will prosecute in due course. The more evidence provided, the better for a prosecution. • Drain in Car Park, Cormac have said it is not their responsibility but it has come to light it is Cornwall Housing and trey are investigating. • Camel Trail was unusable and Bob Lindo called him, Clerk reported the Parish Council had received an email. • Lamorick Drainage has been followed up again and Rachael Tatlow of Cormac is on top of this problem.	

	• Clann Meadows sign, Cormac offered to move the sign at a cost but it was noted the sign is on their own land. Cormac moved the sign. • Donation from Community Chest sent to the Sport and Recreation Ground. • Boundary Commission have been working for some time with Cornwall Councillors. They want to reduce the number of Councillors and Cornwall Council did not want to reduce but agreed that 99 was a good number and CALC agreed with this figure. The Boundary Commission completely agreed everyone's concerns and came up with a figure of 87. The total of this electorate is 3,200. They are taking away 1,500 from him but giving him the middle of Bodmin. Lanivet and Withiel will now come under St. Mary's Ward in Bodmin. They moved him up to 5,200 people. By doing this Lanivet could do with a Bodmin Councillor controlling this area. He knows this area and was solely a Cornwall Councillor for the rural areas. It means the Parishes will probably end up with someone that is Bodmin orientated as voters from Bodmin would vote for them and not someone that may stand from a rural location. This is a concern everywhere and rural areas will possibly lose out. They are expecting 87 Councillors to do the work of 127 which is the current figure. Councillor D. Batten reported he recently attended a CALC Meeting and this subject was discussed and he understood the issues concerning this. Councillor D. Batten proposed suspending standing orders to go to item 8 on the agenda, Councillor A. Barnaby seconded. • Chairman suggested including an item on the next agenda to go back to having a separate report for a Cornwall Councillor on the agenda and including in our Standing Orders **Action:** Next Agenda. Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting.	**Clerk**
210/17	**Report from Briallen Gardening Services – Proposals for Land behind Lanivet Church:-** Apologies had been received from Anna Dunstan as she was unwell and would arrange to attend a future meeting **Action:** Next Agenda.	**Clerk**
211/17	**Members Declaration of Interest and Dispensation Requests: -** Councillors D. Carter, A. Harris and S. Walker declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillor S. Walker declared a non-registerable interest under Paragraph 3.5A in the Village Newsletter.	
212/17	**Apologies:-** Councillors Mrs. J. Dent, O. Sleeman, A. Harris, Anna Dunstan – Briallen Gardening Services	
213/17	**Minutes of the Monthly Meeting held on Thursday 21st September 2017:-** The Minutes of the Monthly Parish Meeting held on Thursday the 21st September 2017 were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor D. Cater; Seconded: Councillor A.J. Barnaby)	
214/17	**Matters Arising from the Monthly Meeting held on Thursday 21st September 2017:-** **Page 2 Min.157/17 Work by Kier on Village Green:-** Clerk reported the donation of £100.00 had not been received to date and she had followed up again today. The footpath would be addressed as soon as possible and they would notify a date **Action:** Keep Pending. **Page 2 Min.171/17 Footpath to Bodwannick Woods and Bridleway behind Mulberry Park:-** Clerk reported both this footpath and bridleway had now been cut by Max Simpson.	**Clerk**

	Page 2 Min.183/17 CCLT- Email from Andrew George – Local Housing Need in the Lanivet Area:-. Clerk reported that Councillor D. Batten had arranged a meeting with Andrew George. **Pages 2 & 3 Min.192/17 Highway Matters:-** Clerk reported all items reported last month had been forwarded to Cornwall Councillor C. Batters to follow up. **Page 5 Min.197/17 No Dog Fouling Sign:-** Clerk reported she had not heard whether the sign had been erected. **Page 8 Min.206/17(2) Defibrillator at Nanstallon:-** Clerk reported she had not heard from Normal Trebilcock and had followed up again today **Action:** Keep Pending. **Page 6 Min201/17 Meeting with Mrs. Karen Nederpel:** Chairman and Councillor A. Barnaby recently met with Mrs. Karen Nederpel and spoke to her about where to put a bench in the Cemetery and she was going to come back with some designs. Councillor D. Carter reported she had a catalogue last night and would be contacting the Parish Council in due course. Councillor D. Carter asked whether the Parish Council could purchase the seat and install and Mrs. Karen Nederpel make a donation **Action:** Next Agenda. **Page 1 Min188/17 Public Forum:-** Councillor D. Batten queried why it costs £2,000 every time a planning application is taken to Committee. Cornwall Councillor C. Batters explained it is additional preparation work and several different Officers in attendance and the Legal Officer with their fees as well. **Page 2 Min.183/17 CCLT – Local Housing Need in the Lanivet Area:-** Councillor D. Batten advised he had talked to Andrew George to meet him next week and it will involve a lady called Debbie Esbuary. CCLT will bring along 2-3 people as well and as soon he gets a date and time fixed he will email all Councillors for anyone interested in attending. **Page 4 194/17 Financial Charges by Lloyds Bank:-** Councillor D. Batten expressed is concerns that we are being charged a monthly fee by our Bank when we hold quite good funds and we should investigate further **Page 8 Min.206/17(4) Cornwall Rural Housing Meeting:-** Councillor D. Batten reported he was not aware they set up CCLT some years ago. Certainly, they were able to show some successes, not in our Parish but down West. The statistics for last year, 34% per affordable housing.	**Clerk** **Clerk**
215/17	**Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including Nanstallon School Parking):-** **Highway Issues:-** Chairman reported on a serious accident on Lamorick Bend and this was an opportunity to work on the speed limit again. **Footpaths:-** None. **Damaged Signs in the Parish:-** None. **Nanstallon School Parking:-** No update received but to keep on the agenda **Action:** Next Agenda.	**Clerk**

	Parking Issues outside Lanivet School – Chairman believes this is something that can be re-visited at a later date and to perhaps invite the Head Teacher to our Parish Council Meeting. Weed Spraying Contract – Chairman advised Alun Jones advised he had not received further details for his continued work. It was resolved to send a letter confirming the three-year contract (Proposed: Councillor D. Batten; Seconded: Councillor A. Barnaby) **Action:** Clerk	**Clerk**
216/17	**Proposed Boundary Changes (Including Letter from The Local Government Boundary Commission – Electoral Review of Cornwall: Division Arrangements):-** Councillors continued the discussion on this subject. Councillor D. Batten confirmed he was happy with Cornwall Councillor C. Batter's proposed solution, proposing 6 Parish Councils and a chunk of Bodmin. It was resolved that Clerk and Councillor D. Batten compile a response, confirming with Cornwall Councillor C. Batters, also copying in Cornwall Council and send to the Boundary Commission (Proposed: Councillor Miss P. Bolton; Seconded: Councillor A. Barnaby) **Action:** Clerk to respond accordingly, in liaison with Councillor D. Batten, copying all Councillors in on the response so they are aware of our comments. Standing Orders re-instated and back to Item 1 on the agenda.	**Clerk/ Cllr. D. Batten**
217/17	**Planning Applications/Results/Correspondence received: -** **PA17/08115 – Mr. K. Theobald** – Construction of a new dwelling (revision as previously approved Application PA15/07569), Land South of Wheal Prosper, Lanivet – **Object – Not within keeping with size of the land and the existing properties** (Proposed: Councillor A. Barnaby; Seconded: Councillor D. Carter) **PA17/08590 – Mr. & Mrs. R. Irwin** – Construction of a new dwelling (revised design to Application No. PA17/04739), Plot 1 Raintree, Marshall Road, Nanstallon – **Support** (Proposed: Councillor Miss P. Bolton; Seconded: Councillor Mrs. J. Stickland) **PA17/08944 – Fred Harvey** – Covered feeding area to accompany new dairy shed, Ryan Park Farm, Access to Ryan Park Farm, Lanivet – **Support** (Proposed: Councillor A. Barnaby; Seconded: Councillor D. Batten) **PA17/00021/NDP – Withiel Parish Council** – Plan proposal submitted for Withiel Neighbourhood Development Plan, Withiel – **Support** (Proposed: Councillor D. Batten; Seconded: Councillor Miss P. Bolton) Chairman and Councillor D. Carter declared a non-pecuniary interest in respect of the following planning application:- **PA17/09405 – Mrs. J. Angwin, Lanivet Sports and Recreation** – Various works to trees subject to a tree preservation order, Land South of Lanivet Manor, Rectory Road, Lanivet – **We support the County Tree Officer's comments** (Proposed: Councillor D. Batten; Seconded: Councillor A.J. Barnaby) **For Information Only - PA17/02452/PREAPP – Jamie Fenn** – Pre-application advice for holiday letting/residential accommodation unit re-built on footprint of original stone building, Land South of Middle Boscarne, Nanstallon	**Clerk** **Clerk** **Clerk** **Clerk** **Clerk**

For Information Only - PA17/02453/PREAPP – Andrew & Victoria Nicholls – Pre-application advice for holiday letting/residential accommodation unit re-built on footprint of original stone building, Land South of Middle Boscarne, Nanstallon

Planning Results Received:-

PA17/022266/PREAPP – David & Carole Hoskin – Pre-application advice for residential dwelling, Land East of Crosslanes, Ruthern, Bodmin – **Closed – Advice Given**

PA17/07621 – M.A. & M.J. Northcot – Modification and Discharge of a Section 106 Agreement for the conversion of barn to holiday cottage, Bokiddick Farm, Lanivet – **S52/S106 and discharge of condition apps**

PA17/08105 – Mrs. Sharon Shelley – Proposed side extension, Badgers Hold, Nanstallon – **Approved**

Planning Correspondence Received:- Cornwall Council – Breach of Condition 6 (tents only/camping pitches) of planning approval PA17/0935 – EN17/01872.

Cornwall Council – Ownership of land between Lanlivery and Lanivet Parishes – It was resolved to respond this is nothing to do with Lanivet Parish (Proposed: Councillor A. Barnaby; Seconded: Councillor C. Eddy) **Action:** Clerk — **Clerk**

Two Emails with Planning Queries/Objections received in respect of PA17/08369; PA17/04739 & PA17/08590 - It was resolved to respond to Rosemary Austin in respect of PA17/08369 advising we did not object to this application, we are happy to take your advice and we have asked Cornwall Councillor C. Batters to follow up. The original planning application we had assumed a replacement building which was supported but we did not support two dwellings in 2015 Planning Application No: PA15/03465 (Proposed: Councillor D. Batten; Seconded: Councillor) **Action:** Clerk — **Clerk**

218/17

Monthly Accounts & Any Applications for Grants & Donations: - The Council approved payment of the following accounts for October (Proposed: Councillor C. Vercoe; Seconded: Councillor T. Hancock): -

Lloyds Bank	£16.25	Bank Service Charge
British Gas	£5.92	Bank Transfer 53
DMC IT	£67.50	Bank Transfer 54
Cormac Solutions Limited	£333.58	Bank Transfer 55
AJH Services	£532.29	Bank Transfer 56
Mrs. J. Burdon - Salary & Expenses	£388.42	Bank Transfer 57
CC Pension Scheme	£114.52	Bank Transfer 58
Inland Revenue	£76.40	Bank Transfer 58
Max Simpson	£260.00	Bank Transfer 60
Application from Cornwall Air Ambulance. It was resolved to respond with our usual response (Proposed: Councillor D. Batten; Seconded: Councillor D. Carter) **Action:** Clerk to respond.		
Lloyds Bank – Updated signatories.		

Clerk

Clerk

219/17

Audit of Accounts for Year ending 31st March 2017 – Notice of Conclusion of Audit and comments:- Councillor D. Batten reported the only issues that Grant Thornton had was dates for advertising. He has followed up some issues with Mr. Roberts, the Internal Auditor and he has not been able to contact him.

	One of his comments was that we had to update our Standing Orders, he wanted to know if there was something specific in mind or just a general comment. We cannot access the Standing Orders referred to as we are not members of NALC. He went to his original source and they refer to Model Standing Orders and the comment is to refer to the NALC website and you cannot access if you are not a member. We have no specific directive to change our Standing Orders and therefore, as a Parish Council we can approve our Standing Orders and forms. Grant Thornton has made no comments on changing any of our current paperwork. The only thing they have picked up on just exactly what we are to show is something on our noticeboard and our website and he will liaise with Grant Thornton and confirm the situation with the dates as it is a very confusing process. As a caveat to all of this he has read the 2015-16 report and it was far more detailed. He would propose we approve Standing Orders, Financial Regulations that we hold with the provision that the Finance Sub-Committee reviews any comments made by the Internal Auditor makes by the 31st March 2018 proposals for amending our current documentation so it will be ready for Internal and External Auditors, listing all the changes. Councillor D. Batten and Clerk will be meeting in the next couple of weeks to go through all paperwork, i.e. what was sent to External Auditor and what Clerk does and following this arrange a Finance Sub-Committee Meeting. **Action:** Clerk to include the Annual Report on the Parish Council Website.	**Clerk**
220/17	**Discussion on Membership to CALC:-** Councillor D. Batten reported we need to be aware of CALC's involvement in everything that is going on in Cornwall. There are 178 members of all Town and Parishes out of 213. Nationally the NALC have a very large footprint and there is no other source. CALC have a good arrangement with Cornwall Council. If we become members he would like to join their Executive Board as there is currently a place available. They are not a lobbying body and do not have a vote with Cornwall Council. They are not there to lobbying on behalf of Parish Councils but will present facts. It was resolved to subscribe to this membership effective immediately and ask if there is a discounted fee as we are starting half way through and the Parish Council would be happy for Councillor D. Batten to put his name forward to be on the Executive Board (Proposed: Councillor D. Carter Seconded: Councillor Miss P. Bolton) **Action:** Clerk to action.	**Clerk**
221/17	**Approval of (a) Review and Approve Risk Management Policy; (b) Review and Approve Standing Orders and Chairmanship; (c) Review and Approve the Model Code of Conduct for Parish and Town Councils; (d) Review and Approve Financial Regulations; (e) Review and Approve Statement of Internal Control; (f) Review of Investment Strategy; (g) Review of Segregation of Duties (All as per last year):-** Councillor D. Batten proposed we approve all these documents as set out and make any changes when they are forthcoming from the Internal Auditor (Proposed: Councillor D. Batten; Seconded: Councillor A. Barnaby)	
222/17	**Area Network and Rural Parishes Meeting Update:-** Councillor D. Batten reported the meeting was very busy. It was very badly chaired and he struggled to keep order. It was not clear who were the representatives and who were public. There were, however, two excellent guest speakers in attendance. There were several petty things raised that should have been dealt with at local level and not at this meeting. He is intending to write with his concerns and the best way forward with how the meeting is set up.	

	He is going to ask why Bodmin Town Council is still holding funding which he will follow up in due course. The Transport Officer will be visiting local areas and there is a chance that funding will be passed down to the Area Networks. There is a budget meeting at Camelford and he would be attending, in November but he is unsure at the present time and he happy to stay involved with the Area Network Meetings on behalf of the Parish Council. The Parish Council appreciates this offer and suggests he liaises with Councillor Mrs. J. Dent.	
223/17	**Lanivet Village Green/Play Equipment/Car Park Updates (Including Quotation for repairing Zipwire):-** **Lanivet Village Green:-** Chairman reported that he is disappointed that Keir have not carried out repairs to the footpath and the section by the Lanivet School and he would suggest we ask them to complete within a month or otherwise we would need to get the work carried out and re-charge them the cost **Action:** Clerk to action Chairman reported a new drain cover has not been put on the one that Cormac cleared, the one near the Car Park **Action:** Clerk to follow up with Rachael Tatlow of Cormac. **Play Equipment:-** No Update. **Lanivet Car Park:-** No Update. **Quotation for repairing Zipwire:-** Councillor T. Hancock reported the Zipwire had broken and he was concerned as there were youngsters on it at the time. It was resolved to accept the quotation in the sum of £509.66 from Outdoor Play People (Proposed: Councillor D. Carter; Seconded: Councillor A. Barnaby) **Action:** Clerk to action.	**Clerk** **Clerk**
224/17	**Camel Trail:-** Email from Bob Lindo - There was an accident on the Trail on Sunday the 8th October and the ambulance was unable to gain access, due to the muddy surface at the Nanstallon emergency access point. They eventually gained access by taking our gate off its hinges. Let me say, straight away, that we have absolutely no problem with that and they can do it anytime in the same circumstances. My concern is only that the designated emergency access point is impassable and should not be, because it is the first place emergency services aim for.	
225/17	**Cemetery Matters (Including Any applications for memorials, inscriptions):-** No Update.	
226/17	**Lanivet Parish Sport & Recreation Trust:-** Councillors D. Carter, S. Walker and A. Harris declared a non-registerable interested and reported under Paragraph 3.5A:- Councillor D. Carter reported all is going well, the football field has been top-soiled, they are working on the roads at the top, the building is being cladded and painted and the lift is coming next month. It should be ready this year but not opened this year. Councillor D. Batten to take some photographs and forward to the Clerk to be included on the Parish Council website.	
227/17	**Public Conveniences Update:-** Chairman reported they have decided not to do works on the drain as Mike Yelland has been keeping an eye on it and it has not been a problem to date.	

228/17	**Paved Area in front of Parish Noticeboard in Lanivet:-** Clerk reported she heard from AJH Services advising she would be happy to clean the area, she has been throwing a bucket of water over the area and sweeping the leaves to prevent any greening, it only takes about -10 minute so there would be no charge. She would use the same cleaning products that she uses in the toilet block plus chlorine additive periodically. It was resolved the Parish Council to accept and thank her for this very kind offer **Action:** Clerk to respond. Email received thanking the Parish Council for having cleaned the area.	
229/17	**Newsletter Reports/Parish Council Website:-** Clerk reported on website and that has improved a lot and we have more information than ever before, it is proving to be much more informative and interesting. If any Councillors have any news, information, etc., please forward to the Clerk to pass on to DMC IT. Chairman reported the newsletter does not come out this month, so there is nothing to report.	
230/17	**Correspondence received at the time of the meeting by email and post:-** 1. Cornwall Council – Bodmin Community Network Panel 2. Cornwall Council – Project Griffin Awareness Sessions – Wednesday 8th November 2017, 6.00pm-8.00pm at Liskeard Town Council Office 3. Bodmin Town Council – Bodmin Community Network Panel 4. Cornwall Council – Bodmin Community Network Meeting to be held on Wednesday 11th October 2017 at 7.00pm at Chy Trevail, Bodmin 5. Local Councils Advisory Service – Newsletter 6. Cornwall Council – Neighbourhood Planning Update – September 2017 7. Cornwall Area of Outstanding Natural Beauty – Latest News 8. Cornwall Council – Town, Parish & City Council Online Mapping 9. Cornwall Council – Grow Nature Seed Fund 10. Great Western Railway – Additional Rail Infrastructure Work required on weekend of 14th and 15th October 2017 11. Margaret Dunkley – Gunwen Celebrations 21st and 22nd October 2017 12. Cornwall Council – Bodmin Place-Shaping 13. NALC –Conference and Exhibition 2017 14. Cornwall Area of Outstanding Natural Beauty Partnership – Chairperson Recruitment 15. Rospa Playsafety Limited – Training Courses – New Dates for 2018 16. Enforcement Bailiffs Limited – Trespasser & Horse Removal Specialists 17. Natural England – Project in Cornwall's National Nature Reserves 18. Cornwall Council – Localism Update 19. Lloyds Bank – Read Only Access to Account for Councillor D. Batten, three signatories and he would send off tomorrow	
231/17	**Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):-** None.	
232/17	**Date of Next Meeting:-** Thursday the 16th November 2017 in the Parish Hall, Lanivet at 7.15pm. There being no further business to discuss the meeting closed at 9.33pm.	

Signature: ……
Chairman

Date: 16th November 2017