LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 21ST OCTOBER 2021 AT 7.15PM

Present:

Cllr. D. Batten (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Austin (Vice-Chairman)
Cllr. T. Hancock	Cllr. Miss P. Bolton	Cllr. Mrs. J. Stickland
Cllr. A. Barnaby	Cllr. A. Harris	Cllr. D. Williams
Cllr. Mrs. H. Akehurst	Cllr. C. Vercoe	Cllr. S. Jennings
Cllr. T. Grose	4 Members of Public	

Minute	AGENDA ITEMS	Action
	Public Forum:- Margaret Keenan attended with her Husband and reported her Father is buried in Lanivet Cemetery as her late Mother is buried elsewhere. She and her Husband would like to request whether they could have their ashes (when the time comes) in with her late Father Dad. Parish Councillors could see no problem with this, and the Clerk would be in touch to make arrangements. Mr. & Mrs. Keenan left the meeting at 7.26pm. Kerry Rainford, Architect from Tower Park was in attendance with her Son, with regards to her planning application that is coming up this evening. If there are any questions, she would be happy to answer them. She reported on the development itself and advised that structurally it is not great or electrically and installation wise it is cold. They are looking at air source heating and using rain water. Footprint will increase slightly but height will remain the same. It will be set back into the garden as there is a retaining wall at the back. It is hoped this will help with circulation through the house.	
228/21	**Apologies:-** Cornwall Councillor Mrs. J. Cruse. Councillor D. Austin would be late to the meeting.	
229/21	**Members Declaration of Interest and Dispensation Requests:-** Councillors D. Batten and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillor D. Austin declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet Academy. Councillor D. Williams declared a non-registerable interest under Paragraph 3.5A in the Lanivet Charities.	
230/21	**Minutes of the Monthly Meeting held on Thursday 16th September 2021:-** Resolved the Minutes of the Monthly Meeting held on the 16th September 2021 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor A. Barnaby; Seconded: Councillor T. Hancock)	

231/21	**Matters Arising from the Monthly Meeting held on Thursday 16th September 2021:-** **Page 1 Min.135/21 Code of Conduct Training:-** Clerk circulated email received from CALC as follows - I understand the concern of members that by being Councillors, they are prevented from engaging with the Parish Council as an elector. Unfortunately, the Code of Conduct legislation does not provide for members of the Parish Council to move to address the body as an individual; it requires them to declare the interest and leave the room whenever the matter is being discussed. The public session is advertised as part of the notice for the meeting and is covered by the code of conduct even though it is informal. As you have explained in your email, the purpose of the informal session is to allow members of the public to raise matters with the Parish Council and comment on items on the agenda. A Councillor with an interest would potentially be in breach of the code if they tried to use the public session as a way of influencing the council when they could not speak to the matter in the formal meeting. There are a number of ways in which a Councillor can address the Parish Council : 1. Councillors are able to write to the Parish Council 2. To send a representative to speak in the public session 3. Use 3.5a to make a short statement and answer questions where the interest relates to an outside body 4. Request a dispensation so that they can either participate or participate and vote I hope that this clarifies the position. I must, therefore, advise that Councillors cannot use the informal session to address the Parish Council on an item on which they have or will be declaring an interest. I have discussed the option to vary your agenda, so that the public session comes after the members have declared interests. It makes it much clearer and brings the public session into line with the standing order which allows the public to speak. I would be happy to discuss this with you or any member of the Parish Council if you have any questions. I have copied this email to Simon Mansell in case he has anything else to add. **Page 1 Min.215/20 and Page 7 Min.15/21 Grave spaces with inappropriate surroundings:-** Clerk reported following a telephone conversation today with one of the family members he would be happy to meet on site, but he was currently away and would call around the end of the month on his return **Action:** Clerk to arrange a meeting suitable to all parties. **Page 1 Min.124/21 BT Pole:-** Clerk reported she had managed to get a response, and this was being followed up between Openreach and Western Power **Action:** Keep Pending. **Page 1 Min.149/51 Internal Auditors Report:-** Clerk reported all actions are in place, although there were a couple of minor actions to finalise with Councillor D. Austin, along with a meeting with the Chairman to go through financial paperwork **Action:** Clerk, Councillor D. Austin and Chairman to arrange a meeting.	**Clerk** **Clerk** **Clerk/ Chairman/ Cllr. D. Austin**

	Page 3 Min.211/21 Footpath Issues:- Clerk reported she had spoken with Alan Keat and would call next week with dates for a site meeting **Action:** Keep Pending. **Page 6 Min.219/21 No Dog Signs:-** Clerk reported she had sent some sign ideas to the Chairman, and they would decide on the best ones **Action:** Clerk and Chairman.	**Clerk** **Clerk/ Chairman**
232/21	**Monthly Cornwall Councillor Report:-** Councillor Mrs. J. Cruse forwarded a report as follows:- • I am sorry I am unable to attend due to a hip operation; I hope to be with you next month. • First point regarding the Council Car Parks. It now transpires that the problem is that the company who collects the coinage has staffing problems and is unable to train new staff quickly enough to fill the gap. My understanding is that no prosecutions will take place. This is most unsatisfactory as it causes stress and is a monumental waste of Council money when it is greatly needed. • I have approached the Case Officer in the Rosewarrick Gypsy development. He informs me that an enforcement notice will be issued as there is evidence of hard standing, and services being added without planning permission. • I now have the red, white and blue wildflower seeds. If there are any parish spaces such as the churchyard or other spaces, we could plant them please let me know. I have found it really difficult to get permission to plant on Council land, but if any resident would be pleased to plant and tend on private land that is seen by the public this seems the most satisfactory way forward. I will contact the school regarding this, and perhaps the One and All Community Hall might have a suitable site. • This month I have had a lot of residents complaining about overgrown hedges. Even when reported the Supervisor sends back a 'no action required' message. I find this frustrating and my only comment after that is perhaps to deal with the matter within the very pro-active Parish Council. • On the CCTV situation I would fully support hiring a camera from Tolvaddon if the costing is acceptable. Had we had one in place at the car park last month we would have been able to use as evidence, and the fact that it is monitored by the Fire Service is very reassuring. • Bodmin Town Team are organising a Charrette to brainstorm ideas for the Town vitality plans and I am pleased to say that an invitation will go out to all Parish Councils to attend. • I have also been in touch with the Bodmin Leisure Centre and have a meeting arranged next month. On the face of it the footfall is reasonable and there are no major financial works on the horizon. I am fully aware how wonderful and well used and busy the courts and facilities are at One and All Community Centre, but it would be good to see a real push forward to use the pool and encourage our residents to use the Centre whenever they can. • Chairman is delighted with all the reports and updates received, it appears that Cornwall Councillor Mrs. J. Cruse has taken on board everything passed on to date, thanks for all the hard work undertaken. Her enthusiasm to get things done is brilliant **Action:** Clerk to drop an email to Cornwall Councillor Mrs. J. Cruse.	**Clerk**

	Chair thanked the Clerk for circulating the report from Cornwall Councillor Mrs. J. Cruse.	
233/21	**Highway Issues/Footpath Issues/Damaged Signs in the Parish:-** Chairman reported the no dog signs for the Cemetery and a small supply of plastic signs will be ordered **Action:** Clerk. **Highway Issues:-** Councillor Mrs. J. Stickland reported on the kerb that is damaged **Action:** Councillor Mrs. J. Stickland to send a diagram to the Clerk for reporting. Councillor D. Williams reported on the dangerous condition of the road at Lamorrick. Councillor A. Barnaby advised he had reported this and was informed that it was acceptable; however, this is being followed up again. Councillor Miss P. Bolton reported that last night she could not get out of Nanstallon easily because of water. Cornwall Highways were aware of the problem and were down the day before dealing with issues. The top corner was amazing, and job carried out was really good and she managed to get back into Nanstallon using this route. Chairman reported if there are any issues needing raising between meetings to report online or send precise details to the Clerk. **Footpaths:-** None. **Damaged Signs in the Parish:-** None.	**Clerk** **Cllr. Mrs. J. Stickland/ Clerk**
234/21	**Planning Applications/Results/Correspondence/Letters of Objection received: -** **Planning Applications:-** Email received from parishioners - We wish to make an observation regarding the proposed planning above for 3 Tower Park, which we understand is part of the agenda for the monthly meeting on Thursday 21st October 2021. Whilst we have no objections to planning and modernisation, we are slightly concerned about how the proposed aesthetics will sit within the existing properties of Tower Park, and indeed the village itself. Due to Covid and the current times, we do not plan to attend Thursdays meeting, but would like our question raised. Email from parishioner – I am contacting the Parish Council regarding planning application PA21/075203 Tower Park, Lanivet. I have not got any objections to modernisation and understand completely that styles and tastes change and that each property in the road is of individual appearance. I do, however, have reservations about the demolition and proposed new build for number 3 Tower Park, mainly that because of its position and elevation in the village, it will noticeably stand out and dominate the area, the current property sits level with its neighbours, the applicants 3D model shows the proposed new property in a similar position. I am concerned that once building starts this will creep forward from the existing foot print to maximise the impact of the property, the 3D model also shows the new property superimposed over the old (shown in red and grey) to demonstrate size increase, but it is showing the current property in the wrong position, the current property in red should be forward to match its neighbours I think this makes the model misleading and reduces the side profile visible from the front.	

	I do not expect my concerns will have any impact on the county planning department as this style of new property seems very popular, I am just not sure it fits into our village. **PA21/07520 – Mr. Robert Green** – Demolition of c/1980 4-bedroom bungalow replacing with 4/5-bedroom house and erection of new double garage under the front lawn, 3 Tower Park, Tremeer Lane, Lanivet – **Parish Council to go with Cornwall Councils Planning Officers recommendations on this application** (Proposed: Councillor Miss P. Bolton; Seconded: Councillor A. Barnaby) Motion Carried Miss Raynford and her Son left the meeting at 7.52pm. **PA21/08779 – Mr. David Seares** – Single storey side extension and porch at front, 2 Woodland Close, Lanivet – **Support** (Proposed: Councillor A. Barnaby; Seconded: Councillor Miss P. Bolton) Motion Carried **PA21/09535 – Lanivet Parish Council** - Sycamore T42 - Reduce height by 2.5m to leave a finished height of 10m, no cuts greater than 50mm diameter .To reduce wind sail. Sycamore T43 - Reduce height by 3.5m to leave a finished height of 12.5 and reduce radial crown spread on eastern side by 2.5m to leave a radial crown spread of 3.5m, no cuts greater than 50mm diameter. To reduce wind sail. Sycamore T44 - Reduce height by 4m to leave a finished height of 13m, no cuts greater than 50mm diameter. To reduce wind sail, Church Of St. Nivet, Church Road, Lanivet – **Support** (Proposed: Councillor D. Williams; Seconded: Councillor A. Barnaby) Motion Carried **PA21/08654 – Mr. Brian Walsh** – Proposed dwelling and garage, Land South East of Elisnore, Old Coach Road, Lanivet – **Next Agenda – Extension of Time Requested and Granted** **Planning Results:-** **PA21/04014 – Mrs. Lucinda Lewin** – New covered decked area on North side of Nanstallon Pre-School with new front door and small connecting corridor, Nanstallon Pre-School, Nanstallon – **Approved** **PA21/07946 – Mr. David Powell** – Works to trees covered by a Tree Preservation Order, namely fell T1 Cherry, fell T2 Cypress, fell T3 Cypress, fell G1 3 Cypress and trim Leylandii hedge, Lanivet Manor, Lanivet – **Approved** **PA21/05948 – Mr. & Mrs. Peter and Michelle Hume** – Alterations and extensions to existing dwelling, Tregarthen Road from Stoney Lane to Marshall Road, Nanstallon – **Approved**	**Clerk** **Clerk** **Clerk** **Clerk**
235/21	**Accounts & Any Applications for Grants & Donations (Including Remembrance Day Wreaths):-** The Parish Council approved payment of the following accounts for October 2021 as per Financial Regulations (Proposed: Councillor Mrs. J. Stickland; Seconded: Councillor C. Vercoe) Jack Kingdon Plant Hire £552.00 Move Granite Posts	

	British Gas	£28.49	7/8/21-6/9/21	**Clerk**
	Paul Bazeley Window Cleaning	£25.00	Shelters – Sept 2021	
	Wallgate	£3,564.81	Handwash Dryer	
	Wallgate	£226.30	Hand Dryer	
	Prolectric	£720.00	Poles for Solar Lights	
	The Lawn Ranger – Grasscutting	£1,350.00	September 2021	
	Lloyds Bank – Bank Charges	£7.00	October 2021	
	Jason Bellenger Tree Surveys	£80.00	Planning Application	
	DMC IT – Website Updating	£33.75	September 2021	
	Essential Maintenance Electrical	£418.80	Electric Works - Toilets	
	Mrs. J. Burdon	£512.13	Salary & Expenses	
	CC Pension Scheme	£156.31	October 2021	
	Inland Revenue	£109.00	October 2021	
	AJH Services – Toilet Cleaning	£549.02	October 2021	
	Max Simpson	£357.00	Footpath Strimming No 2	
	RBL Poppy Appeal	£34.00	Wreaths x 2	
	Clerk reported the Parish Council will be receiving a CIL Payment from Cornwall Council in the sum of £802.50.			
236/21	**Lanivet Parish Affordable Housing Working Party Update from Chairman:-** Chairman reported the planning application has now been submitted and have finally set an agreement with the owner of Clann House. It is hoped that around next March if all goes well work may commence. **Action:** Chairman to request the pro-forma from the display held with details of who could apply for the properties to circulate to Councillors. Councillor D. Austin arrived at 8.05pm.			**Chairman**
237/21	**Lanivet Parish Sport & Recreation Trust Update:-** Report received from Mr. D. Carter as follows:- **<u>The One For All Community Centre - Café and Training Room:</u>** The Community Centre is back to full activity again with rooms and outdoor exercise areas really busy, sadly we have to turn down some enquires due to being fully booked. Covid and Flu Vaccination Clinics are being held in the main hall on Tuesdays and Saturdays until Christmas. The amount of traffic and people is making the car park very busy and full to overflowing. The doctors and Nurses are running five vaccination booths in the hall resulting in a very busy time; however, we are endeavouring to maintain parking for teachers and parents dropping and collecting pupils and for all the normal ongoing activities. Building work on the new café and training room is still making good progress, plastering of the external walls is complete, insulation material for the walls and floor has been installed. All pipes, manifolds and fitting for underfloor heating have been installed. The floors have been screeded and have now dried allowing first fix electrics to be started; first fix plumbing is almost completed. After first fix services with cables and pipes installed the walls can be plaster boarded ready for final skimming and decorating. As mentioned in last report, with costs always rising it is becoming more difficult to maintain momentum to complete. We have had disappointing news from the lottery who have turned down our last application, this was not totally unexpected, the lottery being aware of the funds we have acquired in the past, they praised our project but said unfortunately the money had to go to other deserving cases still waiting to get off the ground.			

	(I have no doubt that we will try the lottery again to keep supporting the Community Centre in the future). The final completion works and the fitting out of the kitchen is now the challenge which we believe with continuing support and goodwill we can overcome. I can nearly smell the coffee and the bacon butty. Chairman circulated a report prior to the meeting in respect of the works in the Café and advised the Parish Council did originally agree to pay £6,000.00 plus (net of VAT) for a super oven complex for the new café. However, David Carter has been advised to go for something less complicated. It is hoped the kitchen can be used by local colleges for training and the hall has already been approached regarding this. He has sent me a complete list of kitchen equipment from which we could extract the electrical items at a total of some £8,000.00 net of VAT to fund. I think the mood of the parish would be that we should be bold enough to pay the £11,206.33 (net of VAT) out of current funds (including left over Covid money) for the whole kitchen installation so that David Carter can put up a plaque showing that the kitchen was donated by the generosity of the people of the parish of Lanivet. I think this makes a better statement than "this was partly funded by the Parish Council". It was resolved to agree to kit the kitchen out to the sum of £11,206.33 with invoice made out to the Parish Council to be able claim the vat back, with a plaque advising the Parish Council to have funded (Proposed: Councillor D. Austin; Seconded: Councillor Mrs. H. Akehurst) All in Favour **Action:** Chairman. Councillor A. Harris reported vaccinations for Covid, and Flu are being held in the hall currently. This Saturday there is a Harvest Festival to raise funds for the hall and there are some tickets remaining.	**Chairman**
238/21	**Community Network Panel Meeting Update:-** Chairman reported they are due to meet next month. The present cabinet of Cornwall Council have now recommended that the funds are no longer going to be distributed and will be going back into the pot. He will still argue the case as he believes the Parish Hubs are still required. He is more than happy to continue attending and welcomed any other Councillors to attend.	
239/21	**Lanivet Village Green/Play Equipment/Car Park/Bus Shelters (Including recent damage to Lanivet Village Green and CCTV Rental Costs):-** Chairman reported that David Carter would be more than happy to assist with the erection of the solar lights. Councillor D. Williams had been and trimmed a tree back to allow light to get to one of the solar lights. Councillor D. Williams to speak to owner of laurel tree that needs cutting back **Action:** Councillor D. Williams. **Action:** Councillor A. Barnaby to speak to our Contractor to shred and remove surplus that has been cut back. Councillor A. Barnaby reported the hedges down by the side of the school need to come down a lot and our Contractor will be there next week to reduce. Permission was requested via School Governor to remove from the School side which is over-hanging **Action:** Councillor D. Austin to follow up. Councillor D. Williams reported on a dead elm tree opposite the gas tank near the school that needs to be removed.	**Cwll. D. Williams/ Cllr. A. Barnaby** **Cllr. D. Austin**

	Lanivet Car Park:- No update. **Bus Shelters:-** No update. **Recent damage to Lanivet Village Green and CCTV Rental Costs:-** Email from local parishioner – They live at a property directly opposite the play area on the Village Green and as they work from home their office looks out over this area. Concerns are as follows - The little covered hut is used at night for sleeping, Sunday morning was a particularly nasty sight as a pub umbrella, blanket and vomit was abandoned for others to clear up. The zip wire is frequently used at night by adults returning home. Adults also use the zip wire during the day and I frequently see up to three children at a time using it. I am surprised there has not been an accident, I note a warning has already been applied to the equipment. Over the summer months when the play area was really busy I noticed adults and children using the area by the water pump and tin shed as a toilet, this beggars belief as there is public toilets in the car park. This must also be a health hazard as the children are constantly playing in that area for access to the stream. I am sure there is not a lot you can do but I do think the Councillors should be aware of this mis use and the strain it puts on us living in Church Road. It was agreed to respond advising the Parish Council are currently looking at CCTV and solar lighting will be put up very soon **Action:** Clerk. Clerk was in the process of arranging a site meeting with Jon Burley of Cornwall Fire Services and they would be happy to help. They offer a service to support the Parish Council through design (on how many cameras are required and the infrastructure supporting them). Location of the cameras and the monitoring of the system. They also work closely with the police and their Community Safety Teams to target areas of concern. They will put us in touch with Sam Moore who will help get the ball rolling and discuss what is needed, costs, etc. Ongoing monitoring is based on the number of cameras, but the equipment would be owned by the Parish Council, so you retain control. They sort out and administer all the camera installations and hardware maintenance with SSE as part of their service and they also produce the footage for evidential purposes for the police or Councils. They sent a presentation they recently gave last month and adapted for Parish Council purposes. Councillor D. Austin reported that if private CCTV captures something it can be used by the Police. Where we are at the present time is to obtain a site meeting and discuss to obtain costs. We have not agreed to have it just to hold the meeting. It was resolved to await the date for a site meeting **Action:** Clerk and Councillors.	**Clerk** **Clerk/Cllrs.**
240/21	**Camel Trail Update:-** Councillor Miss P. Bolton reported there was no update this month.	
241/21	**Cemetery Matters (Including any applications for memorials, inscriptions):-** Chairman reported that last time we asked to be alerted when a memorial was to be installed, no-one has contacted **Action:** Clerk to follow up to inform Memorial Masons to inform the Parish Council when memorials are to be installed.	**Clerk**

	It was suggested a sign may need to be put up to ensure that the Parish Council is informed when a memorial is being installed, ensuring to confirm the date they install.	
242/21	**Public Conveniences Update:-** Chairman reported along with the Clerk we had a really good meeting with our Contractor, and he is pleased to say the Clerk attended the Contractors Husbands Funeral on behalf of the Parish Council. The company Initial are now going to deal with our sanitary waste at a cost of £142.35 plus vat per year and this will be deducted monthly from our Contractors invoice as it was in the original contract agreed to. The Contractor will, going forward raise any issues as soon as possible and if there is a cost to inform the Clerk. The Contractor did raise an issue with the Wallgate in the Ladies, and he has since contacted Patrick Townsend and he has reduced the pressure. Councillor A. Barnaby reported he met with the Wallgate Engineer recently and apparently if anything goes wrong with this unit it will be obsolete, so we may need to think about including in the budget setting. Councillor A. Barnaby to remove some black bags that are in the stock room. Councillor A. Barnaby reported that Wallgate have taken their measurements this week. All repairs that were necessary have been carried out to date, apart from installation of the Wallgate unit and hand dryer.	
243/21	**Bodmin Neighbourhood Plans:-** Chairman reported he missed the last meeting so had no update.	
244/21	**The Queen's Platinum Jubilee Beacons:-** Chairman requested any volunteers that wish to assist with this project. Councillor A. Harris reported that a beacon was put up on Steven Angwin's land last time. He suggested a meeting with interested parties beforehand, i.e., Church, Chapel, Schools, etc. Chairman suggested Councillors get together and think about ideas **Action:** Councillors Miss P. Bolton, A. Harris and D. Austin to liaise and report back.	**Cllrs.**
245/21	**Lanivet Historic Buildings:-** **Nanstallon Chapel:-** Email circulated by Councillor Miss P. Bolton received from Joy Douglas – At a recent Church Council Meeting, due to falling numbers and the ages of our congregation we voted unanimously to close the Chapel at the end of November. You mentioned that some villagers had raised the possibility of using the building as a community centre if this were to happen. At our meeting yesterday we agreed that this is our wish. However, this does not mean that this is what is going to happen, as after closure the building will come under the auspices of the Bodmin Padstow and Wadebridge Circuit who will have the final say. If Nanstallon villagers still wish to go down this route, the Circuit Meeting on December 9th needs to have a formal notification that a Community Business is interested in the building. This notification needs to go to Tracey Collins, Circuit Administrator, Bodmin Padstow and Wadebridge Circuit. Her office hours are Monday, Tuesday and Thursday 9.30am - 2.15pm. Tracey is the one who can advise you further on this, as it will pass out of our hands. The next step would be a business plan for the Circuit Meeting in February and then funding would have to be in place by May 2022. It might be possible to lease the building from the Circuit, but it depends entirely on what they decide they wish to do. These are the procedures as I understand them; however, Tracey is the one to contact if you would like more details. The village are quite keen, and they are hoping to hold a meeting over the next couple of weeks.	

	Until there is a feel for who may be interested it may not materialise and they would like the support of the Parish Council if this was to be made into a Community Centre. Councillor A. Harris reported this was originally used as a community building and North Cornwall District Council had given grants towards this in the past. In Principle the Parish Council declares an interest (Proposed: Councillor D. Williams; Seconded: Councillor A. Barnaby). Chairman asked that Councillor Miss P. Bolton liaises with himself and the Clerk going forward with any updates and meetings. **Action:** Chairman to send a letter. Councillor A. Harris reported on Churches and Chapels. The Church at Nanstallon is in good repair. Chapel in Lanivet has had the ceiling repairs carried out but there are other issues. Church Hall – Playgroup are using this hall. Toilets were not carried out to good enough standard. Email in respect of the proposed provision of toilet facilities within Lanivet Parish Church. Chairman was copied into this letter, and he would be happy to raise his concerns that the Lanivet Church is in disrepair and it as old as the village is **Action:** Chairman to compile a letter to be sent. Councillor A. Harris would like the Parish to use what leverage we can to ensure we can keep all these buildings open and in a repaired state. We need to be vigilant and keep an eye on these things and keep this item on the agenda (Proposed: Councillor A. Harris; Seconded: Councillor A. Barnaby) **Action:** Clerk **Action:** Clerk to re-send email received from Councillor A. Harris to Chairman and response sent back. Chairman to respond accordingly advising of the ownership of this land as it does not belong to the Church. **Action:** Councillor D. Austin to contact Land Registry Office to see if we can establish ownership of the said land.	**Chairman** **Chairman** **Clerk** **Clerk/ Chairman** **Cllr. D. Austin**
246/21	**Noticeboards in Lanivet and Nanstallon:-** Councillor A. Barnaby reported the Lanivet noticeboard has been repaired, although it was noted the Parish Council noticeboard glass has blown slightly. Councillor Mrs. H. Akehurst has spoken to a parishioner who would replace the perspex in Nanstallon with toughened glass, Chairman said to send on invoice for works. Councillor A. Barnaby requested the Clerk keeps the Clerks and Councils Direct Magazine and bring along when received.	
247/21	**Review and Adopt Annual Policies:-** It was resolved the remaining policies be reviewed at the November 2021 meeting (Proposed: Councillor; Seconded: Councillor) Motion Carried **Action:** Clerk.	**Clerk**
246/21	**Newsletter Reports/Parish Council Website:-** Clerk reported Facebook and the Website continue to be updated monthly. Chairman reported on the newsletter advising it is being taken over by Alistair and Sarah on Rectory Road after Christmas. The contact email address is the same as previously set up.	

247/21	**Correspondence:-** 1. Cornwall Council – Town & Parish Council Newsletter – 24th September; 8th October 2021 2. CALC – Nominations open for NALC Committees and Leadership Posts 2022/23 3. Cornwall Rural Community Council – The Inclusion Matters Service in Cornwall 4. Great Western Railway – London Paddington Closure this Sunday morning 5. CALC – Additional Code of Conduct Session – 17th November at 6.30pm 6. Came & Company Insurance – Changing Company name to Gallagher 7. Cormac Surfacing – Highway Works Information – Innis Downs 8. Cornwall Community Flood Forum – Annual Conference 9. Cornwall Council – CNP Highways Scheme Updates 10. Cornwall Councill – Police Report for Bodmin Community Network Area 11. Office of the Police & Crime Commissioner – PCC Volunteers Event 12. Great Western Railway – Annual Stakeholder Conference – Monday 18th October 13. Cormac – Camel Trail Partnership Agenda 30th September 2021 14. Cornwall Council – Bodmin Event – Creative Responses to Climate Change 15. Cornwall Council – Recharges for Elections May 6 2021 16. CALC – Let's Talk Homes – Housing Strategy Survey for Cornwall 17. CALC – Training Update 18. CALC - CALC Executive Board Vacancies 19. Rock Choir Cornwall – Possible Performance 20. Cornwall Community Land Trust – Seminar – 20th October 2021 21. Office of the Police & Crime Commissioner – Statement 22. Ocean Housing Group Annual Review 2020-21 23. Office of the Police & Crime Commissioner - Have your say on potential changes to firearms licensing 24. Cornwall Council – River Camel Phosphate Strategy Stakeholder Engagement – help identifying landowners within the River Came Catchment Area 25. Cormac – Notes from Camel Trail Partnership Meeting 30th September 2021 26. Duchy Defibrillators – Newsletter 2021 27. Welcome to Gallagher 28. Office of the Police & Crime Commissioner – Tell us where you feel unsafe using the new Home Office Mapping Tool 29. Cornwall Community Land Trust – Seminar – Wednesday 20th October 2021 via Zoom from 10.00am-14.30pm 30. LVSA – Consultation regarding licensed vehicles in Cornwall 31. Office of the Police & Crime Commissioner – Road Safety – Call for Ideas 32. Citizens Advice Cornwall – Autumn Newsletter 33. CALC – Recommendations of the Board of Directors 34. CALC – Information about shared ICCM Training 35. Cornwall Council – Surgery Posters 36. CALC – Points of Light 2021 NALC Publication 37. Cornwall Council Pensions – October 2021 Employer Newsletter 38. CALC – The Queen's Platinum Jubilee Beacons 39. Great Western Railway – Re-opening date for Dartmoor Line announced 40. CALC – Online Planning Training plus Minutes and Agendas 41. Cornwall Council – Cornwall Transport Plan – Consultation Live	

	42. Cornwall Council – Free Parking in Cornwall Council Car Parks on Saturday the 4th December 2021 43. Cornwall Community Land Trust – Seminar Invite – Finding and acquiring land and property 44. Office of the Police & Crime Commissioner – Advocates Seminar and Volunteers Day on Monday 8th November 2021 45. Office of the Police & Crime Commissioner - News From Vision Zero - Road traffic collisions in Devon & Cornwall drop during lockdown year 46. Bodmin Police Station – October Newsletter 47. Office of the Police & Crime Commissioner – Advice for callers who accidentally dial 999 48. Cornwall Council – CIL Neighbourhood Payments 49. Office of the Police & Crime Commissioner – Devon and Cornwall Police Youth Advisory Group Online Survey 50. Cornwall Area of Outstanding Natural Beauty – Interpretation Survey 51. Cornwall Council – Development in the River Camel Catchment Area Update 52. West of England Combined Authority – Rural Community Energy Fund – Funding Available	
248/21	**Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):-** Remembrance Day Wreaths to be laid by Councillor representatives for Nanstallon and Lanivet.	
249/21	**Date of Next Meeting:-** Thursday 18th November 2021 at 7.15pm to be held in the One for All Lanivet Parish Community Centre Main Hall **Action:** Clerk to follow up and query whether we could go back to the meeting time of 7.00pm for the future. There being no further business to discuss the meeting closed at 9.30pm.	**Clerk**

Signature: ……
Chairman

Date: 18th November 2021