LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE PARISH HALL, LANIVET

ON THURSDAY, 21ST SEPTEMBER 2017 AT 7.15PM

Present: Cllr. S. Walker (Chairman), Mrs. J. Burdon (Parish Clerk), Cllr. A. Barnaby, Cllr. D. Carter, Cllr. A. Harris, Cllr. C. Vercoe, Cllr. T. Hancock, Cllr. O. Sleeman, Cllr. Mrs. J. Stickland, Cwll. Cllr. C. Batters

Minute	AGENDA ITEMS	Action
188/17	**Public Forum (Including Monthly Report from Cornwall Councillor):-** No members of public in attendance. Cornwall Councillor C. Batters reported as follows:- • Flooding at Woodland Glade – Cormac will be returning to follow up. • Flooding near Mr. Kendall's farm has arisen again and this may be pursued by Cornwall Council but they need a good amount of information built up. • Cotton Wood, Nanstallon – hedge trimming has been carried out at the request of a local land owner. • Recycling Centre, Lanivet – he had followed up about the additional land and he has been informed by telephone they will be investigation. • Treliggan to Tregullon and Fenton Pits to Tredinnick – Cormac will be carrying out resurfacing repairs in both of these areas. • Cornwall Council will not be carrying out any more ploughing to roads. They will look at individual situations as required and reported. • Rachael Tatlow now covers the whole of his area. • This does not apply to this Parish Council but he wanted to advise that a lot of Parish Councils are requesting planning applications are taken to Committee and when it goes to Committee the Parish Council do not send a representative. A circular item of correspondence will be sent out. Every application that comes to Committee is £2,000. Chairman thanked Cornwall Councillor C. Batters for his report this evening and for attending the meeting.	
189/17	**Members Declaration of Interest and Dispensation Requests: -** Councillors D. Carter, A. Harris and S. Walker declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillor S. Walker declared a non-registerable interest under Paragraph 3.5A in the Village Newsletter. Councillor A. Harris declared a non-registerable interest in respect of Planning Application PA17/07103 for Mr. D. Nattle.	
190/17	**Apologies:-** Councillors D. Batten, Miss P. Bolton, Mrs. J. Dent, Mrs. C. Eddy	
191/17	**Minutes of the Monthly Meeting held on Thursday 17th August 2017:-** The Minutes of the Monthly Parish Meeting held on Thursday the 17th August 2017 were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor A. Harris; Seconded: Councillor A.J. Barnaby)	
191/17	**Matters Arising from the Monthly Meeting held on Thursday 17th August 2017:-**	

	Page 2 Min.157/17 Work by Kier on Village Green:- Clerk reported the Chairman had sent an email from Keir who confirmed, as a token of appreciation for the Parish Council allowing them to utilise the Village Green whilst undertaking roof renewal works to Lanivet Primary School, they would like to make a donation of £100.00 to the Parish Council funds, details of the Bank Account information had been forwarded for payment to be made. **Page 2 Min.128/17 Weed Treatment:-** Clerk reported an email had been received from Alun Jones advising while he was spraying the Lanivet Car Park, he thought it was a good idea to spray the pavements while he was there, only to now realise that he does not actually have the go-ahead to carry out the work. It would, therefore, appear that the Parish now have a free treatment, his mistake. **Page 3 Min.171/17 Footpath to Bodwannick Woods and Bridleway behind Mulberry Park:-** Clerk reported she had now heard from Councillor Miss P. Bolton and details had been sent to Max Simpson to cut back both areas under the LMP Footpath Cutting Scheme. **Page 6 Min.183/17 CCLT- Email from Andrew George – Local Housing Need in the Lanivet Area:-.** Clerk advised a further email had been received as follows - Since contacting your Council a few months ago we have, coincidentally, been approached by both a local landowner and also by an embryonic local community group (a 'Lanivet Parish Community Project') interested in addressing housing need in Lanivet. Although I appreciate that the Parish Council has considered this matter at a previous meeting and (as I understand it) decided not to take any action, I thought it was the only proper thing to do to contact the Parish Council again to keep the Council informed. In view of this, should the Parish Council wish to take another look at the matter and to get involved or take a lead then we would be pleased to discuss the matter further. If on the other hand the Council chose not to follow this up or to merely maintain a watching brief, we would of course nevertheless stand ready to offer updates on progress as and when the Council might request them. Either way we look forward to hearing from you. For ease of reference I again attach a copy of our information sheet which provides a summary background note explaining more about the work of Cornwall CLT. Clerk reported that Councillor D. Batten had offered to follow up on this matter on behalf of the Parish Council and she had forwarded on to him.	
192/17	**Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including Nanstallon School Parking):-** **Nanstallon School Parking:-** No update received **Action:** Next Agenda. **Highway Issues:-** Councillor Mrs. J. Stickland reported the drains are blocked on Truro Road on the top side of the Car Park when it is raining **Action:** Clerk to report to Cornwall Councillor C. Batters to follow up. Councillor T. Hancock reported on blocked drain nearby the Spar Shop and three from the telephone exchange going up on the right-hand side **Action:** Clerk to report to Cornwall Councillor C. Batters to follow up. Councillor A. Harris reported there is a nasty pothole between Tremore Cross and Road to Ruthern **Action:** Clerk to report to Cornwall Councillor C. Batters to follow up.	**Clerk** **Clerk** **Clerk** **Clerk**

	Councillor A. Harris reported that as you approach Nanstallon from Ruthern, before you get to the bridge, there is a gulley that drains the road into the stream, he believes vehicles are using it to pull in and have sealed the edge of the dip **Action:** Clerk to report to Cornwall Councillor C. Batters to follow up. Councillor A. Harris reported that outside Goldlbank Farm – stepping out from the owner's door that goes from her courtyard on to pavement, in the middle of the pavement there is a small gulley that needs looking at **Action:** Clerk to report to Cornwall Councillor C. Batters to follow up. Chairman reported on the road up between Rectory Road and Tremere is in a terrible state, all the drains are blocked and the surface is breaking up **Action:** Clerk to report to Cornwall Councillor C. Batters to follow up. **Footpaths:-** None. **Damaged Signs in the Parish:-** None.	**Clerk** **Clerk** **Clerk**
193/17	**Planning Applications/Results/Correspondence received: -** Councillor A. Harris declared a non-registerable interest in respect of the following Planning Application and duly left the meeting room:- **PA17/07103 – Mr. D. Nattle** – Provision of an earth banked slurry lagoon, Lower Rosewarrick, Lanivet – **Support** (Proposed: Councillor D. Carter; Seconded: Councillor A.J. Barnaby) Councillor A. Harris returned to the meeting room. **PA17/07621 – M.A. & M.J. Northcott** – Modification and Discharge of a Section 106 Agreement for the conversion of barn to holiday cottage, Bokiddick Farm, Lanivet – **Support – Subject to the Planning Officer's comments** (Proposed: Councillor D. Carter; Seconded: Councillor A. Harris) **PA17/08105 – Mrs. Sharon Shelley** – Proposed side extension, Badgers Holt, Nanstallon – **Support – Subject to the Planning Officer's comments** (Proposed: Councillor A.J. Barnaby; Seconded: Councillor D. Carter) **PA17/08160 – Mr. & Mrs. C. Hoskin** – Extension and renovation of cottage to provide a new kitchen, dining room and utility room on the ground floor and additional bedroom with ensuite and bathroom at first floor level, Penvivian Farm Cottage, Lanivet – **Support** (Proposed: Councillor Mrs. J. Stickland; Seconded: Councillor O. Sleeman) **PA17/08369 – Mr. N. Verran** - Proposed amended design of the approved detached house design approved under PA15/03465, Middle Cadwin, Lanivet – **Support** (Proposed: Councillor O. Sleeman; Seconded: Councillor A.J. Barnaby) **For information only - PA17/02226/PREAPP – David & Carole Hoskin** – Pre-application advice for residential dwelling, Land East of Crosslanes, Ruthern, Bodmin **For information only - PA17/02319/PREAPP – Denis & Carol Hopkins** – Pre-application advice for removal of holiday conditions to allow permanent residential use of 13 holiday cottages, Tregarthen Cottages, Nanstallon	**Clerk** **Clerk** **Clerk** **Clerk** **Clerk**

PA17/08115 – Mr. K. Theobald – Construction of a new dwelling (revision as previously approved Application PA15/07569), Land South of Wheal Prosper, Lanivet – **Next Agenda, Extension of Time Requested and agreed** — **Clerk**

PA17/08590 – Mr. & Mrs. R. Irwin – Construction of a new dwelling (revised design to Application No. PA17/04739), Plot 1 Raintree, Marshall Road, Nanstallon – **Next Agenda, Extension of Time Requested** — **Clerk**

Planning Results Received:-
PA17/03935 – Mr. Lloyd – Proposed extension to campsite to provide for an additional 40 camping pitches and 5 static caravans, along with access track and toilet/shower block, Kymsland, Blowinghouse Lane, Bodmin – **Approved**

PA17/02319/PREAPP – Dennis & Carol Hopkins – Pre-application advice for removal of holiday conditions to allow permanent residential use of 13 holiday Cottages, Tregarthen Cottages, Nanstallon – **Closed – advice given**

PA17/04700 – Mr. & Mrs. Whitehall – Listed building consent to install a 16 panel/4kw Solar PV system to rear/west roof pitch, Little Bodwannick Road from Little Mulberry to Hoopersbridge Mill, Nanstallon – **Refused**

PA17/06613 – Messrs T.J. Nattle & Partners – Erection of an agricultural building for livestock housing (Phase 1), Lower Rosewarrick, Lanivet – **Approved**

PA17/06613 – Messrs T.J. Nattle & Partners – Erection of an agricultural building for livestock housing (Phase 2), Lower Rosewarrick, Lanivet – **Approved**

PA17/02033/PREAPP – Emma De-La-Hunty – Pre-application advice to restore the existing structure, replace the unsightly flat roof extension to the rear of the property with a more in keeping structure, small rear extension with doors to the garden and second bedroom above and replace garage roof, Tremore Lodge, Bodmin – **Closed - advice given**

Planning Correspondence Received:- Cornwall Council – Breach of agricultural occupancy condition notice (No Breach and Case Closed) – EN16/00279; Alleged remove of hedge and construction of raised terrace at second storey height at rear of property – EN17/01557.

194/17 **Monthly Accounts & Any Applications for Grants & Donations: -** The Council approved payment of the following accounts for September (Proposed: Councillor A. Harris; Seconded: Councillor A.J. Barnaby): - — **Clerk**

Lloyds Bank	£7.80	Bank Service Charge
The Lawn Ranger	£816.00	Bank Transfer 44
The Lawn Ranger	£360.00	Bank Transfer 45
South West Water	£217.96	Bank Transfer 46
South West Drains	£102.00	Bank Transfer 47
The Lawn Ranger	£816.00	Bank Transfer 48
AJH Services	£532.29	Bank Transfer 49
Mrs. J. Burdon - Salary & Expenses	£392.82	Bank Transfer 50
CC Pension Scheme	£114.52	Bank Transfer 51
Inland Revenue	£76.40	Bank Transfer 52
Outdoor Play People	£265.20	37
Mike Yelland	£30.75	38

Mike Yelland	£70.00	39
Receipt:- Cornwall Council	£415.00	LMP Grant Footpaths
Receipt:- Cornwall Council	£705.53	CTS Half Year Grant
Receipt:- Cornwall Council	£19,770.00	Precept Half Year
Receipt:- Cooperative Funeral Care	£160.00	Interment (Cole)
Receipt:- Cooperative Funeral Care	£40.00	Memorial (Cole)
Receipt:- Personal Choice Funerals	£160.00	Interment (Nederpel)
Receipt:- Mrs. Carter	£160.00	Reservation (Winter-Baker)
Receipt:- Mrs. Winter-Baker	£160.00	Reservation (Winter-Baker)

195/17 **Discussion on Membership to CALC:-** Clerk reported that Councillor D. Batten had requested that we put everything on hold until we have both met the External Auditor together. He has not met the Internal Auditor as yet because he needs to do an independent view from our External Auditor before he can say anything more. It was resolved to include on the next agenda (Proposed: Councillor A. Harris; Seconded: Councillor A.J. Barnaby) **Action:** Clerk to action. **Clerk**

196/17 **Approval of (a) Review and Approve Risk Management Policy; (b) Review and Approve Standing Orders and Chairmanship; (c) Review and Approve the Model Code of Conduct for Parish and Town Councils; (d) Review and Approve Financial Regulations; (e) Review and Approve Statement of Internal Control; (f) Review of Investment Strategy; (g) Review of Segregation of Duties (All as per last year):-** Clerk reported the Finance Sub-Committee were due to meet to go through these documents once confirmation of full Annual Audit has been received from Grant Thornton **Action:** Next Agenda. **Clerk**

197/17 **No Dog Fouling Signs for area before you go on to Village Green:-** Quote received as follows: (1) Replace the whole sign with a new one including brackets, etc., £52.80 plus vat; (2) Over print the existing sign with new graphics and re-use the brackets, etc., were possible £25.00 plus vat. It was resolved to go with option (2) (Proposed: Councillor A. Harris; Seconded: Councillor A.J. Barnaby) **Action:** Clerk to action. **Clerk**

198/17 **Area Network and Rural Parishes Meeting Update:-** Cornwall Councillor C. Batters reported the Police Crime Commissioner will be attending the next Area Network Meeting and each Parish will have a five minute slot, any questions to be forwarded to Councillor Mrs. J. Dent.

199/17 **Lanivet Village Green/Play Equipment/Car Park Updates:-**

Lanivet Village Green:- Chairman reported on the area behind the Church where we had the large tree taken down. Anna from Briallen has some proposals for what she would like to do behind the Church **Action:** Next Agenda near the beginning of the meeting. Councillor T. Hancock and D. Carter have both picked up the area as much as they possibly can. **Clerk**

Chairman reported that when Keir left they were supposed to be reinstating the footpath and it has been noticed they have not carried the work out as yet **Action:** Clerk to follow up when they are going to commence these works. **Clerk**

Play Equipment:- Chairman reported the rocking horse has been erected by Councillor A.J. Barnaby and thanks go to him for this. The protective cover on the chain on the zip wire is damaged through wear and tear and also the area under the swing needs looking at, these are jobs for the Spring now.

	Chairman reported the Bushes around the Village Green need trimming back and he suggests we ask Briallen to carry out this work. **Lanivet Car Park:-** Chairman suggested some fresh trees planted in corner of Car Park would be nice. He would obtain a price for a couple of new hawthorns from Briallen **Action:** Chairman to action.	**Chairman**
200/17	**Camel Trail:-** Clerk reported Camel Trail Partnership Meeting Notes and Agenda had been received and emailed to all for a meeting held last night. Cornwall Councillor C. Batters left the meeting at 8.08pm.	
201/17	**Cemetery Matters (Including (a) any applications for memorials, inscriptions; (b) Review Fees & Charges, including Regulations for the Cemetery):-** **Review Fees & Charges, including Regulations for the Cemetery:-** It was resolved to keep the same for this year (Proposed: Councillor A. Harris; Seconded: Councillor A.J. Barnaby) Email received from Bodmin Funerals Services in respect of the Baby Timms tablet which the Parish Council have given permission for it to go on to the Steele's family grave. They would like to know a cost for this. Clerk had circulated and felt it was best to bring to the meeting tonight for a decision. It was resolved there would be no fee for the tablet (Proposed: Councillor A. Harris; Seconded: Councillor D. Carter) **Action:** Clerk to respond. Email from Karen Nederpel advising her husband was recently buried in Lanivet Cemetery and she would like to investigate the possibility of siting a bench seat against the top wall in memory of him. She would like the procedure for submitting such a request. It was resolved to confirm we are happy to have a bench installed as long as it is not located where there is a gravespace, Chairman and a couple of Councillors to meet on site to make arrangements where to locate the bench with Karen Nederpel (Proposed: Councillor A.J. Barnaby; Seconded: Councillor T. Hancock) **Action:** Clerk to respond	**Clerk** **Clerk**
202/17	**Lanivet Parish Sport & Recreation Trust:-** Councillors D. Carter, S. Walker and A. Harris declared a non-registerable interested and reported under Paragraph 3.5A:- Councillor D. Carter reported that Cornwall Councillor C. Batters advised he has funding available for four signs for children crossing and he suggested it would be best to do before the Parish Council **Action:** Clerk to forward application form to Councillor D. Carter for completion. Councillor D. Carter reported the building is coming along very well inside, they are on second fix electrics in some places, under floor heating is in, plastering has been started, screed is on the floor. 900m of pipes for ground source heat has been completed. PV Panels have gone on the roof today, waiting the windows. Lift is ordered. Councillor A. Harries advised the present Committee will possibly change in the future. The hall will not just be for sport.	**Clerk**
203/17	**Public Conveniences Update:-** Chairman reported there have been a few problems. The drains were blocked again and a camera was put down, one problem is the drain is slightly out of alignment. Chairman spoke with Mike Yelland and he sent a quotation to supply pipe, fittings and manhole, with a bag of tarmac to reinstate in the public conveniences in the sum of £320.00.	

	It was resolved to accept the quotation (Proposed: Councillor C. Vercoe; Seconded: Councillor O. Sleeman) **Action:** Chairman to action. There are also a lot of problems these days with all the water savings people are making as this means there is not enough water to flush them through. After looking at the gent's urinals there are water saving devices which was removed in the hope to alleviate this problem. Chairman expressed thanks to Mike Yelland for assisting with this and other issues. They discovered all pipework was blocked which was cleared out. All lights in the toilets and outside work which is good news. Hopefully if we have a day of good weather this month we can try to pressure wash the outside of the toilets.	**Chairman**
204/17	**Paved Area in front of Parish Noticeboard in Lanivet:-** Chairman reported on notification by telephone he received in respect of a member of the public slipping on the paved area, falling over, broke his mobile telephone and cut his head. He did respond to him. Email received from a local parishioner as follows - I note that the above area remains exceptionally slippery. It has been such for some months or more. I would suggest that the paving is the 'wrong' kind, for such paving is more prone to attract the build-up of residues than other sorts. I actively try to remember to avoid this 'square', for the area would do an ice rink proud. Therefore, it is deeply 'unfair' should someone fall and fracture/sprain a bone/ligament for it would be difficult to get recompense from the body responsible for that area, and it would currently be a preventable cost to the NHS. Thank you for your time. The only positive event arising from the above is that I now follow the Parish Council 'on-line' and not the noticeboard. It was resolved to clean the area with bleach tomorrow and ask AJH Services for a quotation for cleaning down once a month (Proposed: Councillor A.J. Barnaby; Seconded: Councillor Mrs. J. Stickland) **Action:** Clerk to action.	**Clerk**
205/17	**Newsletter Reports/Parish Council Website:-** Clerk reported on website and that it is coming along slowly but more information is required at this stage. Councillor O. Sleeman reported he had now set up a Facebook page for the Parish (https://www.facebook.com/LanivetParish/). This is now in the public domain but has not been publicised as such. Perhaps we could agree what content we would like to publish. My thoughts: - Public notifications - Meeting dates - Events - Notifications when website receives updates - Updates on the sports facility - Parish news/groups We should also decide whether we want to approve people joining the group, whether people can leave comments, etc. One for discussion. I was thinking we could each complete a short, one minute Vlog which could be posted on the page, just to let people know who we are and what we are up to. He would be happy to update the page with any events, etc., coming up. It was resolved to forward information to Councillor O. Sleeman and Clerk to forward updates and agendas, etc. **Action:** Councillor O. Sleeman and Clerk. Chairman reported the newsletter goes out the beginning of next month. Councillor Mrs. J. Stickland reported she would like to include an item in the newsletter as apparently there has been a white van going around looking at people's dogs in gardens.	**Clerk/ Cllr. O. Sleeman**

	It has been reported to the Police and Councillor A.J. Barnaby had a vehicle registration number that had been passed to him also but he is not sure if it is the same van.	
206/17	**Correspondence received at the time of the meeting by email and post:-** 1. Briallen Gardening Services – Business Change 2. AED Locator *EU) Limited – Fee for Defibrillator at Nanstallon – Clerk advised she would speak to Norman Trebilcock as he had been in touch previously in respect of renewals which he hoped to be able to reduce considerably **Action:** Clerk to follow up accordingly and be given delegated powers to make payment as this is a regular annual cost to the Parish Council and cannot wait until the middle of next month (Proposed: Councillor O. Sleeman; Seconded: Councillor A.J. Barnaby) 3. Clerks & Councils Direct Magazine 4. Cornwall Rural Housing Association – Annual Review Meeting to be held on Friday 29th September at Royal Cornwall Showground, Wadebridge. It was noted that Councillor D. Batten would attend on behalf of the Parish Council. 5. Cornwall Council – Special Bulletin – Get Active Challenge September 2017 6. Cornwall Council – Standards Committee Lay Town and Parishes Representatives 7. Plantlife – Article for Parish Magazines – Clerk advised this had been forwarded to Mrs. Kay Walker for the Lanivet Magazine 8. Countryside Alliance Awards 2017 – Support your local rural businesses 9. Indo Lighting – Lanivet Street Lighting 10. Cornwall Council – Update on Code of Conduct Training – Slides from Training 11. Iwan Le Moine – Petition – Cornwall Council to have control of planning and development from the developers, civil servants and land agents 12. National Allotment Society – Allotment Officers Forum 13. Cornwall Council – Neighbourhood Planning Update – August 2017 14. Cornwall Playing Fields Association – Please support St Tudy Playing Field 15. Cornwall Association of Local Councils – Conference – Saturday 14th October 2017 – Electoral Reviews of Cornwall Council and the Parish and Town Councils 16. Cornwall Partnership NHS Foundation Trust – Annual Members Meeting to be held on Thursday 28th September 2017 at the Learning Centre, National Maritime Museum, Falmouth at 2.00pm. 17. Cornwall Council – Case Study Request – Digital Campaign 18. Cornwall Council – Physical Activity Strategy Update 19. Cornwall Area of Outstanding Natural Beauty – Latest News & Invites to events	**Clerk**
207/17	**Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):-** None.	
208/17	**Date of Next Meeting:-** Thursday the 19th October 2017 in the Parish Hall, Lanivet at 7.15pm. There being no further business to discuss the meeting closed at 8.48pm.	

Signature: ……
Chairman

Date: 19th October 2017