LANIVET PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ONE FOR ALL LANIVET PARISH COMMUNITY CENTRE, LANIVET

ON THURSDAY, 22ND JULY 2021 AT 7.00PM

Present:	Cllr. D. Batten (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Austin (Vice-Chairman)
	Cllr. T. Hancock	Cllr. T. Grose	Cllr. Mrs. J. Stickland
	Cllr. C. Vercoe	Cllr. A. Harris	Cllr. A. Barnaby
	Cllr. Miss P. Bolton	Cllr. S. Jennings	Cllr. D. Williams

Minute	AGENDA ITEMS	Action
	Chairman advised the Vice-Chairman Councillor D. Austin would be chairing the meeting this evening.	
165/21	**Update on Vacancies for two Parish Councillors:**- Vice-Chairman welcomed David Williams from Lanivet to the meeting and a vote was held to co-opt to one of the Parish Councillor vacancies (Proposed: Councillor A. Barnaby; Seconded: Councillor T. Grose) (Motion Carried). Declaration of Acceptance of Office was duly signed **Action:** Paperwork pertaining to the position on the Parish Council to be forwarded on and Cornwall Council to be notified.	**Clerk**
166/21	**Apologies:-** Cornwall Councillor Mrs. J. Cruse.	
167/21	**Public Forum:-** None.	
168/21	**Members Declaration of Interest and Dispensation Requests:-** Councillors D. Batten and A. Harris declared a non-registerable interest under Paragraph 3.5A in the Lanivet Sport & Recreation Trust. Councillor D. Austin declared a non-registerable interest under Paragraph 3.5A in the Trustee of Lanivet Academy. Councillor T. Grose declared a pecuniary interest in respect of the planning result for PA21/05444 – Mr. & Mrs. Grose. Councillor Miss P. Bolton declared a non-registerable interest in respect of the Planning Applications PA21/05661 & PA21/05662 Steven Waddell & Charlotte Hopkins and PA21/05948 – Mr. & Mrs. Peter and Michelle Hume.	
169/21	**Minutes of the Monthly Meeting held on Thursday 17th June 2021:-** Resolved the Minutes of the Monthly Meeting held on the 17th June 2021 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor A. Barnaby; Seconded: Councillor C. Vercoe)	
170/21	**Matters Arising from the Monthly Meeting held on Thursday 17th June 2021:-** **Page 1 Min.135/21 Updated Code of Conduct:-** Clerk reported this had now been updated and circulated.	

	Page 1 Min.135/21 Code of Conduct Training:- Clerk reported she was waiting to hear from the following Councillors to confirm they had listened to the online training – Chairman and Councillors A. Harris, both have completed. Clarification on whether a parish councillor can speak to raise public matters for themselves under public forum **Action:** Clerk to follow up with Cornwall Council and CALC.	**Clerk**
	Page 1 Min.215/20 and Page 7 Min.15/21 Grave spaces with inappropriate surroundings:- Clerk reported following the recent site meeting she had sent letters and was waiting to either hear from the families, however, she would visit the Cemetery in due course and check for removal and if not actioned, write again to families **Action:** Clerk to telephone people that have not responded before the next meeting for an update and offer to meet with the Chairman of the Parish Council.	**Clerk/ Chairman**
	Page 2 Min.19/21 Bank Signatories:- Clerk reported acknowledgement had been received on receipt of forms and was awaiting full confirmation **Action:** Keep Pending.	**Clerk**
	Page 2 Min.53/21(9) Woods in your Parish:- Chairman reported he met with Councillor D. Austin and went around the woods, the only evidence they came across was a caravan with no-one living in, there does not appear to be any permanent dwellings of any kind. There was proof that some plots have been sold and the areas have been well maintained. At the present time they are happy that there is no untoward development of any kind.	
	Page 2 Min.124/21 BT Pole:- Clerk reported she had followed up and could not currently get through still but would continue to try to contact the Engineer previously contacted **Action:** Keep Pending and follow up as necessary.	**Clerk**
	Page 6 Min.149/51 Internal Auditors Report:- Clerk reported there were three actions to put in place **Action:** Clerk and Councillor D. Austin.	**Clerk/ Cllr. D. Austin**
	Page 8 Min.153/21 Solar Lighting:- Clerk reported she had spoken with David Carter and had contacted the Contractors. David Carter confirmed they dealt with the company or the six solar street lights that you see in the carpark, the deal was straight forward, height of poles had to be decided. In the total cost you should include for erection, excavate holes, erect poles, and concrete. After concrete is set a tele handler is required to place the assembled units on top of poles, we had this work carried out by a separate Contractor who he recommended. Since installation the lights have been working without attention. Clerk had since contacted the Sales Manager and he advised the best thing to start with will be just getting an understanding of how heavy a footfall the area will likely see and if there are any obstructions, like trees, in the area to put the lights? Also, an aerial image of the Village Green would be useful and he also asked what is it that we require the lights to do. He would then have an idea of what size panel and LED may be required and price up accordingly **Action:** Clerk to circulate both emails to Councillors.	**Clerk**
171/21	**Monthly Report from Cornwall Councillor Mrs. Jenny Cruse:-** Apologies received from Cornwall Councillor Mrs. J. Cruse and emailed report received as follows:-	

	This month has been dominated by concerns regarding a housing crisis and emergency action has been taken in the form of park and container homes. Not an ideal solution but action is needed. I have made enquiries of Planning regarding some decisions that are awaiting decision and it has been confirmed that the Camel SAC is putting a hold on all decisions, large or small. I have also contacted our Leader to discuss what we can do about fast food chains and how we can persuade them to assist us with reducing waste in the countryside. At the very least we can look to putting notices around the establishment reminding customers to leave no trace. And we hope to action this soon. A large dumping of paper litter was seen off the A30 at Preeze Cross but after reporting on 'report it' it was removed by Bifta in a few hours. I urge any members who see fly tipping to report immediately and return any evidence to me as quickly as possible. Events involving the Rainbow Family of Living Light in Blisland has proved to be very difficult for the residents, it has been a steep learning curve, and we have all learnt a great deal from the events, and hopefully most of the group have now departed the moors. I have received some evidence on raw sewage being disposed in the Camel and have reported this to Planning who are dealing with the Camel SAC. I have also spoken to the Schools space securement Officer regarding school places as I was made aware that Nanstallon early years was now full. I have seen that there are currently problems with the secondary school capacity and there will need to be new classrooms built and additional staff engaged to absorb this comfortably. I have seen evidence that the capacity in the primary area is well within comfort and that there is no expectation of overcapacity. I am now able to receive applications for the Community Chest and I have placed that information in the Lanivet News welcoming local community to apply for assistance. She also would like to propose that she wished to sponsor a tree to be planted in honour of the Queens Platinum Jubilee next year. It would be good to plant between October and March and she would like suggestions where this could be and what genus. It was agreed a replacement tree on the Village Green, as there was a tree to be replaced as specified in the report from Jason Bellenger. Councillor A. Barnaby to confirm with the Clerk, following this siting can be agreed **Action:** Clerk. Also, other Parish Councils are concerned about lack of action in enforcement cases. If a list of existing cases for Lanivet could be forwarded to her, she would happily follow up with the Senior Enforcement Officer to see what stage these cases are at **Action:** Clerk/Chairman.	**Clerk/Cllr. A. Barnaby** **Clerk/ Chairman**
172/21	**Highway Issues/Footpath Issues/Damaged Signs in the Parish (Including Update on Bench Area damage near Six Turnings):-** **Highway Issues:-** Councillor C. Vercoe reported an issue with the 30mph speed on road from Bodmin into Lanivet which is partly covered by overhanging trees and needs cutting back **Action:** Clerk to inform Rachael Tatlow of Cormac Solutions.	**Clerk**

	Footpaths:- None. **Damaged Signs in the Parish:-** None. **Update on Bench Area damage near Six Turnings:-** Councillor A. Barnaby reported there was no update on this and is on-going as he is still waiting to hear from John Kingdon.	
173/21	**Planning Applications/Results/Correspondence/Letters of Objection received: -** **Planning Applications:-** Councillor Miss P. Bolton declared a non-registerable interest in respect of the following planning application and abstained from the discussion and decision:- **PA21/05661 – Steven Waddell & Charlotte Hopkins** – Change of use of holiday restricted dwelling to allow full time residential use, Tregarthen, The Orchards, Nanstallon – **Parish Council to go with Cornwall Councils Officers recommendations on this application** (Proposed: Councillor D. Batten; Seconded: Councillor T. Barnaby) Councillor Miss P. Bolton declared a non-registerable interest in respect of the following planning application and abstained from the discussion and decision:- **PA21/05662 – Steven Waddell & Charlotte Hopkins** – Change of use of holiday restricted dwelling to allow full time residential use, Tregarthen, The Orchards, Nanstallon – **Parish Council to go with Cornwall Councils Officers recommendations on this application** (Proposed: Councillor D. Batten; Seconded: Councillor T. Barnaby) **PA21/05816 – Mrs. Julie Burdon, Lanivet Parish Council** – Works to trees namely:- Sycamore Trees (T42 and T43) to be removed - Subject to a Tree Preservation Order (TPO), Church of St. Nivet (Graveyard), Church Road, Lanivet – **Support** (Proposed: Councillor T. Barnaby; Seconded: Councillor T. Hancock) Councillor Miss P. Bolton declared a non-registerable interest in respect of the following planning application and abstained from the discussion and decision:- **PA21/05948 – Mr. & Mrs. Peter and Michelle Hume** – Alterations and extensions to existing dwelling, Tregarthen Road from Stony Lane to Marshall Road, Nanstallon – **Parish Council to go with Cornwall Councils Officers recommendations on this application** (Proposed: Councillor D. Austin; Seconded: Councillor T. Grose) **Planning Results:-** **PA21/01388/PREAPP – Pete Grainger** – Request for a new Tree Preservation Order to protect a mature/veteran Sorbus torminalis (Wild Service) tree, Berry Lane Farm, Nanstallon – **Closed – Advice Given** **PA21/04183 – S.K. & K.A. Kendal** – To divide the old farmhouse into 2 units for rent to farmworkers, The Old Farmhouse, St. Ingunger, Lanivet – **Approved**	**Clerk** **Clerk** **Clerk** **Clerk**

<table>
<tr><td></td><td>Councillor T. Grose declared a pecuniary interest in respect of the following planning result:-
PA21/05444 – Mr. & Mrs. Grose – Proposed first floor rear dormer extension, internal and external alterations and Velux roof lights, Glebelands, Rectory Road, Lanivet – Approved

Planning Correspondence:- The Planning Inspectorate – Appeal Decision for Fleur-De-Lys, Nanstallon – Appeal dismissed, no costs claimed.

Cornwall Council – Decision on Mount Pleasant which has been approved.</td><td></td></tr>
<tr><td>174/21</td><td>Update on Annual Policies:- Clerk reported she would be actioning the policies over the next couple of months and possibly include the Financial policies nearer the time the Parish Council review the precept. These would be circulated during the meetings for comments before they come to a meeting for confirmation, thus allowing Councillors to read through thoroughly Action: Clerk.</td><td>Clerk/Cllrs.</td></tr>
<tr><td>175/21</td><td>Accounts & Any Applications for Grants & Donations:- The Parish Council approved payment of the following accounts for July 2021 as per Financial Regulations (Proposed: Councillor T. Grose; Seconded: Councillor T. Hancock)
<table>
<tr><td>Paul Bazeley Window Cleaning</td><td>£25.00</td><td>June 2021</td></tr>
<tr><td>The Lawn Ranger – Weed Spray</td><td>£690.00</td><td>June 2021</td></tr>
<tr><td>The Lawn Ranger – Grasscutting</td><td>£1,257.60</td><td>June 2021</td></tr>
<tr><td>British Gas – Electric for Toilets</td><td>£11.70</td><td>7/5/21-6/6/21</td></tr>
<tr><td>Duchy Cemetery’s Limited</td><td>£80.00</td><td>Moye</td></tr>
<tr><td>DMC IT</td><td>£90.00</td><td>Laptop Service</td></tr>
<tr><td>The Lawn Ranger – Grasscutting</td><td>£1,099.62</td><td>July 2021</td></tr>
<tr><td>Lloyds Bank – Bank Charges</td><td>£7.00</td><td>July 2021</td></tr>
<tr><td>AJH Services – Toilet Cleaning</td><td>£549.02</td><td>July 2021</td></tr>
<tr><td>The Lawn Ranger – Grasscutting</td><td>£579.60</td><td>July 2021 (Extra cut)</td></tr>
<tr><td>Complete Business Solutions</td><td>£14.36</td><td>Stationery – Paper</td></tr>
<tr><td>Max Simpson</td><td>£357.00</td><td>Footpath Trimming</td></tr>
<tr><td>Mrs. J. Burdon</td><td>£504.47</td><td>Salary & Expenses</td></tr>
<tr><td>CC Pension Scheme</td><td>£156.31</td><td>Junly2021</td></tr>
<tr><td>Inland Revenue</td><td>£109.00</td><td>July 2021</td></tr>
<tr><td>T.G. Hancock & M.D. Masters</td><td>£30.00</td><td>Key Cutting</td></tr>
<tr><td>Receipt:- Mr. Moye</td><td>£105.00</td><td>Grave Digging - Moye</td></tr>
<tr><td>Receipt:- Kerrow Memorials</td><td>£45.00</td><td>Memorial (Williams)</td></tr>
</table></td><td>Clerk</td></tr>
<tr><td>176/21</td><td>Lanivet Parish Affordable Housing Working Party Update from Chairman:- Chairman reported the planning application for this project is on hold whilst Cornwall Council investigates the pollution in the River Camel caused by developments.

Councillor A. Barnaby reported there have been issues with a brook behind his property and he has been following up with the Environment Agency, he has made neighbours aware of this. This brook does drain into the River Camel.</td><td></td></tr>
<tr><td>177/21</td><td>Lanivet Parish Sport & Recreation Trust Update:- Report received from Mr. D. Carter as follows – All is relatively well with the Community Centre. He wonders if Councillors would like to view the new building extension and get up to date details, if so he could arrange to meet on site just before the August Meeting. It was agreed to accept the offer to view the building extension Action: Clerk.</td><td>Clerk</td></tr>
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	Chairman reported after speaking with David Carter and Neil Carter he asked if there was anything the Parish Council could help with. It was suggested possibly to supply a suitable cooker as per our proposal at the last meeting.	
178/21	**Community Network Panel Meeting Update:-** Clerk reported the next meeting of the Bodmin Community Network is due to be held on Wednesday 22nd September 2021 from 5.00pm to 6.30pm as circulated by email.	
179/21	**Lanivet Village Green/Play Equipment/Car Park/Bus Shelters:-** Chairman reported that following a meeting with our Grass Cutting Contractor it was agreed that two additional cuts per month would be carried our through July to September and we would then review again in advance of setting a budget for grass cutting next year. The advice given by the Contractor is that we should be to seriously consider cutting the Village Green and Cemetery twice per month from April to September/October. This will affect the budget so we can discuss in the Autumn. It was proposed to approve in principle that is cut more regular but not necessarily as suggested by the Contractor, the Services Working Party will meet with him to confirm in September (Chairman asked Councillor D. Williams to join this Working Party) (Proposed: Councillor D. Austin; Seconded: Councillor Miss P. Bolton). On the plus side he has now received several telephone calls and visit praising how good the Village Green looks **Action:** Services Working Party to meet the Grass Cutting Contractor. Councillor T. Hancock reported the waste bins are still on the school roof and need taking down. It was agreed this matter be followed up. Councillor C. Vercoe expressed concerns with the amount of weed killer recently put down in all areas by the Grass Cutting Contractor. Services Working Party to follow up with the Grass Cutting Contractor at the meeting to be arranged **Action:** Services Working Party to meet the Grass Cutting Contractor. **Lanivet Car Park:-** Email received from parishioner asking if anything could be done about parents parking in the Car Park. They were concerned that residents along Honeys Hill, can hardly park their cars there. There are not many places they can park except the Car Park or the new Car Park, which they suggest the parents should be using. They had heard talks about giving them numbered car park long spaces and asked if this could be discussed. There are only about 8-9 houses as Riverside have their parking and also Truro Road. It was resolved to respond advising it is a public car park and there are signs clearly confirming this (Proposed: Councillor Miss P. Bolton; Seconded: Councillor A. Barnaby) Action: **Clerk.** **Bus Shelters:-** No update.	**Cllrs.** **Cllrs.** **Clerk**
180/21	**Camel Trail Update:-** Report received from Councillor Miss P. Bolton and circulated as follows – The Camel Trail is exceptionally busy as expected. Signage on the trail at the road crossing in Nanstallon has made a difference to bikes stopping and dismounting to cross the road, making the junction safer. No signage on the road to warn vehicles about the camel trail crossing at present. Boscarne had a film crew filming "The Ballard of Lucy Sands" at the railway station adjacent to the trail. Very exciting.	
181/21	**Cemetery Matters (Including any applications for memorials, inscriptions):-** Councillors A. Barnaby and T. Hancock reported all trees have been staked and mulch.	

182/21	**Public Conveniences Update:-** To be dealt with under closed session this evening. It is hoped the ladies tap will be replaced tomorrow and also the disabled door will be repaired.	
183/21	**Neighbourhood Watch Schemes for Lanivet and Nanstallon:-** Councillor Miss P. Bolton reported there was no update at present. Clerk to forward details of Councillor Rob Wilson of Withiel and Neil Rose. Councillors D. Batten and Miss P. Bolton to meet and report back **Action:** Clerk/Chairman/Councillor Miss P. Bolton.	**Clerk/ Chairman/ Cllr. Miss P. Bolton**
184/21	**Bodmin Neighbourhood Plans:-** Chairman reported there is no update.	
185/21	**Tour of Britain Cycle Race:-** Chairman reported the bunting is with Barry Cornelius and also there is other bunting available. On Social Media suggestions have been made of a village fayre, which would need to be arranged. He believes if the Parish Council are happy we could put up the bunting, Councillors were in agreement with just putting up bunting for this event **Action:** Chairman/Clerk to obtain more black and gold bunting, along with what Barry Cornelius holds, if required.	**Chairman/ Clerk**
186/21	**Newsletter Reports/Parish Council Website:-** Clerk reported there have been a lot of additional updates over the last month or so on the Website and Facebook pages and we continue to receive comments and likes on the Facebook page on regularly. Chairman reported the newsletter is due out soon.	
187/21	**Correspondence:-** 1. Cornwall Council – Town & Parish Council Newsletter – 18th June; 2nd July; 16th July 2021 2. Great Western Railway – Flexi Seasons 3. Bodmin Police Station – Bodmin Sector Newsletter June 2021 4. Citizens Advice Cornwall – News from Citizens Advice 5. Cornwall Council Pensions – Employer Representative Vacancies 6. Office of the Police & Crime Commissioner – Invitation for Councillor Advocates to help shape the next Police and Crime Plan 7. Office of the Police & Crime Commissioner – Road Safety Matters 8. CALC – Finance for Councillors 9. Cornwall Council Pensions – Employer Forms 10. Cornwall Community Land Trust – June 2021 News 11. Cornwall Council Pensions – Employer Representative Vacancies 12. Office of the Police & Crime Commissioner – Launch of £30,000 Community Grants Scheme for Safer Cornwall 13. Citizens Advice – News 14. Cornwall Development Company – Welcome Back Fund 15. Cornwall Partnership NHS Foundation Trust – Promoting a new programme designed for people unemployed who experience health related barriers to employment 16. Cormac Surfacing – Highway Works Information – Innis Downs Roundabout 17. Office of the Police & Crime Commissioner – Prime Minister praises Alison Hernandez for doing the right thing with Councillor Advocates Scheme 18. Cornwall Councillor for the Camelford and Boscastle Division – Cornwall Council 19. Office of the Police & Crime Commissioner – Scam calls with matching numbers 20. Office of the Police & Crime Commissioner – Devon & Cornwall Police and Crime Panel 21. Came & Company Insurance – Newsletter	

	22. Office of the Police & Crime Commissioner – Dog theft caught on CCTV later recovered and reunited with owner 23. Bodmin Police Station – Bodmin/Wadebridge July Newsletter 24. Office of the Police & Crime Commissioner - Two fatal motorbike collisions prompt Vision Zero Safety Warning 25. Plymouth City Council – Peninsula Transport Vision and Consultation 26. Cornwall Council Pensions – July 2021 Employer Newsletter 27. Office of the Police & Crime Commissioner - £350,000 unveiled to make Devon & Cornwall safer this summer 28. Great Western Railway – Changes to Services 11th July 2021 29. Carleys Organic - Chacewater Community Energy Green Energy Fair and Electric Vehicle Day – 24th July 2021 30. Clerks & Councils Direct Magazine (Councillor D. Austin) 31. Highways England – Urgent Tree Works – A30 Cornwall and Devon 32. CALC – Tour of Britain – Items for Circulation 33. Great Western Railway – Temporary Reductions in Services	
188/21	**Urgent Parish Matters with prior liaison with Chairman (Items for Information Only and items for the next agenda):-** None.	
189/21	**Date of Next Meeting:-** Thursday 19th August 2021 at 7.00pm to be held in the One for All Lanivet Parish Community Centre Main Hall. There being no further business to discuss the meeting closed at 8.38pm.	

Signature: ……
Chairman

Date: 19th August 2021